



॥ त्वं ज्ञानमयो विज्ञानमयोऽसि ॥

**Indian Institute of Technology Jodhpur
NH-65, Nagaur Road, Karwar, Jodhpur-342037**

**E-PROCUREMENT OF SUPPLY & INSTALLATION OF
COMPUTER WORKSTATION (2 nos.)**

**Bids to be submitted online
For
(Technical and Financial bid as per schedule of requirement)**

NIT No: IITJ/SPS/2018-2019/1

**Office of Stores & Purchase
Institute Building (East),
NH-65, Nagaur Road, Karwar,
Jodhpur-342037, Rajasthan
Phone: 0291 2801 101, Email: sps@iitj.ac.in**

Schedule

Name of Organization	Indian Institute of Technology Jodhpur
Open Tender Notice No. (NIT)	IITJ/SPS/2018-2019/1 dated 23 May 2018
Tender Type (Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods)	Goods
Type/Form of Contract (Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Buy
Product Category	Computer Workstations
Is Multi Currency Allowed	No (INR)
Date of Issue/Publishing	23/05/18 (15:30 Hrs)
Document Download/Sale Start Date	23/05/18 (15:30 Hrs)
Document Download/Sale End Date	13/06/18 (15:00 Hrs)
Date for Pre-Bid Conference	---
Venue of Pre-Bid Conference	---
Last Date and Time for Uploading of Bids	13/06/18 (15:00 Hrs)
Date and Time of Opening of Technical Bids	14/06/15 (15:00 Hrs)
Tender Fee	Rs.500/- (For Tender Fee)
EMD	Rs.30,000/- (For EMD) (To be paid through RTGS/NEFT. IIT Jodhpur Bank details are as under: Name of the Bank A/C : IITJ Revenue Account SBI A/C No. : 30471479752 Name of the Bank : State Bank of India, IIT Rajasthan, NH-65, Nagaur Road, Karwar IFSC Code : SBIN0014892 Swift No. : SBININBB772 (This is mandatory that UTR Number is provided in the on-line quotation/bid. (Kindly refer to the UTR Column of the Declaration Sheet at Annexure-IV)
No. of Covers (1/2/3/4)	02
Bid Validity days (180/120/90/60/30)	180 days (From last date of opening of tender)
Address for Communication	Office of Stores & Purchase, IIT Jodhpur, NH-65, Nagaur Road, Karwad, Jodhpur-342037
Contact No.	0291-2801 101
Email Address for Correspondence	sps@iitj.ac.in

Indian Institute of Technology Jodhpur invites online Bids for supply of “**Two Numbers of Computer Workstation**” as per specifications given in the *Annexure-I* to the Tender form. All offers should be made in English and should be written in both figures and words. Tender forms can be downloaded from the CPP Portal (<http://eprocure.gov.in/eprocure/app>) & Institute website <http://iitj.ac.in/tenders/index.php?id=equipment>. The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, IIT Jodhpur reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

Instruction to bidder:

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender publishing on the CPP Portal.
2. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
3. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in .pdf format. All quotation **both Technical and Financial should be submitted in the E-procurement portal.**
5. Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <http://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.

Instruction for Preparation & Submission of bids:

1. Technical Bid should be submitted in PDF format and Financial Bid should be submitted in BOQ Format.
2. **In case of Financial bids**, a standard BoQ format has been provided. Bidders are required to download the BoQ file and fill their financial offer on the same BoQ format.

After filling the same, submit it online in BoQ format. If the BoQ format file is found to incomplete/confusing, the bid will be rejected.

3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
5. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
6. **Kindly add scanned PDF of all relevant documents in a single PDF file like, compliance sheet, OEM/Principle Certificate etc.**
7. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. The technical and financial bids should be submitted online through portal <http://eprocure.gov.in/eprocure/app> in original. The financial bid should include the cost of main equipment/item and its accessories. If there is any separate cost for installation etc. that should be quoted separately.
10. Each bidder should be marked with the following reference on the top bids submitted online: "IITJ/SPS/SPS/2018-2019/1 dated 22 May 2018".
11. The printed literature and catalogue/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender. The bidders should submit copies of suitable documents in support of their reputation, credentials and past performance in .pdf format.
12. The rates should be quoted in figures.
13. **Tender Cost:** The bidder should submit a Tender Fee of **Rs. 500/-(Rupees Five Hundred only)** through NEFT/RTGS (Schedule). The Technical Bid without Tender Fee would be considered as unresponsive and will not be accepted. In the absence of tender cost, the tender will not be accepted.
14. **Earnest Money Deposit (EMD):** The tenderer should submit an EMD amount through RTGS/ NEFT (Schedule). The Technical Bid without EMD would be considered as unresponsive and will not be accepted. The EMD will be refunded without any interest to the unsuccessful interest to the unsuccessful bidders after the award of contract.

General Terms & Condition:

1. Tender Fees and EMD:

- i. **EMD (if applicable):** The tenderer should submit an EMD amount through RTGS/ NEFT. The Technical Bid without EMD would be considered as unresponsive and will not be accepted. The EMD will be refunded without any interest to the unsuccessful interest to the unsuccessful bidders after the award of contract. Refer to Schedule (at page 1 of this document) for its actual place of submission.
- ii. The firm(s) who are registered with the National Small Industries Corporation (NSIC) / or Small Scale Industries (SSI) for the subjected goods are exempted to furnishing the EMD and tender fee. Self-attested scan copy of the valid registration certificate must be uploaded with the technical bid.
- iii. **Refund of EMD:** The EMD will be returned to unsuccessful Tenderer only after the Tenders are finalized. In case of successful Tenderer, it will be retained till the successful and complete installation of the equipment.
- iv. **Opening of the tender:** The online bid will be opened by a committee duly constituted for this purpose. Online bids (complete in all respect) received along with EMD (if any) will be opened as mentioned at "Annexure: Schedule" in presence of bidders representative if available. Only one representative will be allowed to participate in the tender opening. Bid received without EMD (if present) will be rejected straight way. The technical bid will be opened online first and it will be examined by a technical committee (**as per specification and requirement**). The financial offer/bid will be opened only for the offer/bid which technically meets all requirements as per the specification, and will be opened in the presence of the vendor's representatives subsequently for further evaluation. The bidders if interested may participate on the tender opening Date and Time. The bidder should produce authorization letter from their company to participate in the tender opening.

2. Bidding:

- i. Either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid.
- ii. If an agent submits bid on behalf of a Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
- iii. All offers other than those from the Principal/OEM should be supported by an authority letter from the manufacturer authorizing the supplier to tender on their behalf. In case of manufacturer a certificate or a copy thereof to the effect that the bidder is a manufacturer of the equipment must be accompanied with the technical bid prepared as per *Annexure-II*.

3. Opening of Bids:

Technical bids will be opened as per the schedule in the presence of bidders or their authorized representatives whosoever may wish to attend. In case the due date of receipt/opening of the quotation/s (technical/price) is declared a holiday in the Institute, then, the due date of receipt/opening of the quotations shall be the next working day at the same time.

4. Rejection of Bids:

Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected. Non-compliance of applicable General Information as well as compliance of Technical Specification in *Annexure-I* and Compliance Sheet in *Annexure-VII* will disqualify your Bid.

5. Bids of debarred/blacklisted firms will not be considered for evaluation. The firms must submit the declaration in format in *Annexure-VI*.

6. Rates Comparison:

Bidders are requested to send their rates (inclusive of transportation, loading, unloading, GST etc, nothing extra will be paid and free delivery and installation) on FOR, IIT Jodhpur, Karwad, NH 65, Nagaur Road basis in case of indigenous items and on FOB/FCA basis in case of imported items with separately mentioning CIF/CIP charges. Rates comparison will be made on Net Price (Including Freight/Insurance/Installation/Taxes/Duties etc.) if offers are received both for indigenous and import items. If offers are received only for import items then comparison will be made on FOB/FCA basis. Rates of available foreign currency will be taken from RBI website as on the opening of the technical bids for the purpose of conversion in Indian rupees.

AMC/CMC charges will not be included for the evaluation of the commercial bids.

7. Spares:

The spare parts/wear & tear consumables, if any, required for trouble free operation of equipment to be quoted separately giving the full nomenclature, rate, quantity and shelf life of each item.

8. Indigenous items:

The items which can/are to be provided indigenously may be listed separately.

9. Parts of Equipments:

Where the equipment is composed of several subunits/components, the rate should be quoted for each subunit/component. The Institute reserves the right to increase or decrease the number of subunits/ components and number of equipment according to its requirements. The rates in ambiguous terms will render the quotation liable to rejection. The words "Not quoting" should be clearly written against any item of equipment for which the tenderer is not quoting.

10. Award of Contract:

After due evaluation of the financial bid(s), the Institute will award the order to the lowest evaluated responsive tenderer (hereinafter referred to as the "Supplier"). *If required order may be placed for the less quantity.*

11. Performance Security:

After the award of work, the supplier shall be required to submit the performance security in the form of irrevocable bank guarantee in the prescribed format (*Annexure-III*) issued by any Nationalised/ Scheduled Bank / or Fixed Deposit Receipt, for an amount equal to the 10% of order value, within 60 days of issue of Purchase Order and **it will be kept valid for a period of 60 days beyond the date of completion of warranty period. Warranty Period will be commenced from the date of the installation of the supplied item. Hence, be careful at the time of calculation of the validity date of Performance Bank Guarantee.**

12. Payment Terms:

Payment will be made to the supplier through following modes.

- a. **Indigenous goods:** NEFT/Cheque/Demand Draft: 90% payment will be made within 30 days from the date of receipt of material at IIT Jodhpur and balance 10% after successful installation of the equipment and on the submission of performance bank guarantee valid for warranty period + 2 months.
- b. **Imported goods:** Letter of credit/Telegraphic Transfer 90% payment will be made through LC/TT/SD and balance 10% after successful installation of the equipment and submission of performance bank guarantee for 10% of order value, either by the principal company or by their Indian agent valid for warranty period + 2 months. Bank charges occurred outside India will be borne by the beneficiary.

13. Delivery & Installation:

- a. All the goods ordered shall be delivered and installed at Permanent Campus of the

Institute, Karwad (NH-65), Nagaur Road, Jodhpur, within 8 **weeks** from the date of issue of the purchase order/ date of opening of Letter of Credit. All the aspects of safe delivery and commissioning shall be the exclusive responsibility of the supplier. If the supplier fails to deliver and commissioning of the goods on or before the stipulated date, then a penalty at the rate of 1% per week of the total order value shall be levied subject to maximum of 10% of the total order value. The delivery must be completed within this specified period. The Purchase Order/Supply Order/ Import Order is liable to be cancelled, if no extension for delivery period is sought before the expiry of delivery period or suitable penalty will be impounded. Delivery should be done after intimation by the Institute.

- b. **Satisfactory Installation:** Satisfactory installation / commissioning and handing over of the equipment mean the faultless functioning of the equipment for a minimum period of 30 days after satisfactory installation.
- c. **Extension of Delivery & Installation Period:** If the supplier would unable to complete the project / order within the stipulated time, for which the supplier is responsible, it is required to request for the extension of the delivery period, it may be extended with the imposing of the liquidated damages.

In case the supplier would fail to complete the order within the stipulated time, Institute reserves the right to cancel the contract / order and performance security / EMD may be forfeited.

14. Training of Personnel:

The supplier shall provide the technical training to the personnel involved in the use of the equipment at the Institute premises, immediately after completing the installation of the equipment at the company cost.

15. Site Preparation:

The supplier shall inform to the Institute about the site preparation, if any, needed for the installation of equipment, immediately after the receipt of the purchase order. The supplier must provide complete details regarding space and all the other infrastructural requirements needed for the equipment, which the Institute should arrange before the arrival of the equipment to ensure its timely installation and smooth operation thereafter.

The supplier shall visit the Institute and see the site whether the equipment is to be installed and may offer his advice and render assistance to the Institute in the preparation of the site and other pre-installation requirements.

16. Merger / Acquisition of Foreign Principal:

In case of merger of Foreign Principal with another Firm or acquisition of Foreign Principal by another firm, it shall be obligatory for the New Entity so formed after the merger of the Acquiring Firm, as the case may be, to take over all the duties and obligations / liabilities of the Foreign Principal and the New Entity / Acquiring Firm would *ipso facto* become liable for all acts of commission or omission on the part of original Foreign Principal as well as Indian Agent.

17. Change of Indian Agent:

In case the Foreign Principal changes in Indian Agent then it shall be obligatory for Foreign Principal to automatically transfers all the duties and obligations to the New Indian Agent, failing which the Foreign Principal would *ipso facto* become liable for all acts of commission or omission on the part of New Indian Agent.

18. Service Manual/Circuit Diagram

It is specifically required that the bidders will supply all the operating & service manuals and circuit diagrams along with the equipment.

19. Guarantee / Warranty:

- a. Three year warranty has to be provided by the firm from the date of the satisfactory installation / commissioning of equipment against the defect of any manufacturing, workmanship and poor quality of components. In case, there is any variation in the warranty as per the specification of the item equipment, the warranty as specified in the specifications shall be final.
- b. In case, supplier fails to repair / or rectify the equipment during the warranty / guarantee period, Institute may employ or pay other person/company for repairing the equipment, and all such damages, loss and expenses shall be recovered from the supplier. Annual Maintenance Contract charges for 3 years after the expiry of warranty period should be quoted.

20. Country of origin:

Country of origin of the quoted item should be mentioned in the offer in case of imported item.

21. Taxes & duties:

- a. **IGST:** On request the Institute will issue GST Exemption Certificate along with other documents to avail the exemption as per Notification 47/2017 and 10/2018 (Integrated Tax).
- b. **Customs Duty:**
 - a) The successful bidder would be issued a Customs Duty Exemption Certificate (CDEC) under the notification 51/96 (direct import) at the time of import clearance for the goods being imported against the Contract. Bidder would be required to submit a copy of their order to principal along with principal's acceptance, proforma invoice and Air Waybill copy of the Consignment as soon as it generated from the suppliers end and sent to the office of Stores & Purchase through email at sps@iitj.ac.in for issuance of CDEC.
 - b) Subsequent to Ministry of Finance notification no. 14/2016 dated 1st Mar 2016, the custom duty will be leviable in case of 3rd party import. Hence, ***no Custom duty exemption certificate will be provided for 3rd party import.*** Therefore, the vendor is requested to indicate separately the approximate amount of customs duty for stores being imported. Custom duty will be paid at actuals against proof of payment and bill of entry.
 - c) Institute is registered with DSIR, Govt. of India (Custom Duty Notification No. 51/96- Custom dt: 23 July, 1996 and Central Excise Duty Notification No. 10/97- Central Excise dt: 1 March, 1997) and is therefore, exempted from Excise Duty and partial exempted from Custom Duty (CD applicable to IIT Jodhpur is 5.15%). Exemption Certificate of the same shall be issued. After GST Notification 2017 benefit of 51/96-Cus has been covered under 43/2017- Custom (Tariff) and the treatment of such imports is the same as earlier (BCD - 5%, IGST - exempted).

22. Service Facility:

Bidder should mention about the service set up in India and how capable they are to provide after sales services.

23. Banker's details:

Name and address of the banker of your company should be mentioned (*Annexure-VIII*).

24. Reference of supply:

Name and contact details of the premier educational Institutes (IITs/ IISER/CSIR/IISC etc.) where the quoted equipment has been installed in India should be enclosed. Copies of at least two purchase orders may be attached (If possible). IIT Jodhpur reserves the

right to inspect the equipment for its actual performance in any of the listed Institute.

25. Undertaking from the Bidders:

An undertaking will be submitted by the Bidder/firm/company/vendor that in the past they have never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/ any other Govt. organisation and that there is no enquiry going on by CBI/ED/any other Govt. agency against them.

26. Repeat Order Clause: The Contract will have a Repeat Order Clause, wherein the Buyer can order up to 50% quantity of the original contracted quantity (rounded up to the next whole number) under the Contract within six months from the date of completion of supply under the original Contract/ PO. The Repeat Order will have rates on not exceeding basis while the terms and conditions will remain unchanged. It will be entirely the discretion of the Buyer to exercise the Repeat order or not.

27. Acceptance of Terms & Conditions:

Bidders must confirm the acceptance of all the terms and conditions of this NIQ. Any non-acceptance or deviations from the terms and conditions must be clearly mentioned. However, tenderers must note carefully that any conditional offer or any deviation from the terms and conditions of this NIQ may render the quotation liable for rejection. IITJ does not bind itself to accept the lowest of any tender and reserves the right to reject any or all tenders without assigning any reason.

Note: The Director, IIT Jodhpur reserves the right to accept/reject any or all tenders without assigning any reasons thereof and also to reject.

28. Arbitration and Laws:

In case of any dispute or difference arising out of or in connection with the tender conditions / order and Contract, the Institute and the Supplier will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jodhpur only. The resolution of the Arbitrator shall be final and binding on both the parties.

29. Jurisdiction:

The courts at Jodhpur alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jodhpur court shall have jurisdiction in the matter.

Documents to be submitted

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in **two** Envelops as explained below:-

Envelope - 1 (Following documents to be provided as single PDF file)			
Sl. No.	Documents	Content	File Types
1.	Technical Bid	Technical Compliance Sheet as per <i>Annexure - I</i>	.PDF
2.		Manufacturer's Authorization Letter as per <i>Annexure-II</i>	.PDF
3.		Bank Guarantee Form for Performance Security as per <i>Annexure-III</i>	.PDF
4.		Declaration Sheet as per <i>Annexure - IV</i>	.PDF
5.		List of Govt. Organization/ Deptt. As per <i>Annexure-V</i>	.PDF
6.		Non Blacklisting of Supplier on Non-Judicial Stamp paper as per <i>Annexure-VI</i>	.PDF
7.		Compliance Sheet as per <i>Annexure-VII</i>	.PDF
8.		Mandate Form for Electronic Fund Transfer / RTGS Transfer as per <i>Annexure-VIII</i>	.PDF
9.		GST Certificate	.PDF
10.		Reference Purchase Order copy (Clause-24)	.PDF
11.		Online Generated UTR Slip	.PDF
Envelope - 2			
Sl. No.	TYPES	Content	
1.	Financial Bid	Price bid should be submitted in BoQ format.	.XLS

TECHNICAL COMPLIANCE SHEET

Sr. No.	Component	Technical specifications for 2 nos. of Workstations	Technical Compliance (Yes/No)
1	Processor	Intel i7-6850K (3.8 GHz, 15 MB Cache, 6 Cores) or any intel (6 core min and at least 40pci Express lanes)	
2	Chipset	Asus x99-E-WS or Intel X99 or higher chipset having at least two double-width x16 graphics slot and compatible with TITAN XP GPU Card	
3	RAM	128GB DDR4 - 2133/2400 MHz	
4	RAID	RAID Controller with support RAID levels 0, 1, 5, 10 supported.	
5	HDD	2x 2TB Enterprise SATA (7.2K RPM)	
6	SSD	1 TB SSD	
7	GPU Card	2x (double-width) Nvidia GTX 1080 Ti Graphics card with 11GB DDR5X	
8	Ethernet	2x 1 Gigabit Ethernet port	
9	Exp Slots	4x PCI Express (PCIe) 3.0 x16 slots	
10	Ports	Ports 4x USB 3.0, 2x LAN	
11	Chassis	Mid-Tower/Tower form factor (Liquid Cooling)	
12	Power Supply	Min 1600 W (Titanium / Platinum)	
13	Power Efficiency	Power supply must be 80 Plus Certified	
14	OS Certification	RHEL/SUSE, Open Source (Cent OS/Fedora/Debian) Certified	
15	Keyboard + Mouse	USB Keyboard with Mechanical Keys , USB Optical Mouse	
16	Monitor	19 inch or Higher	
17	Warranty	3 Year Next Business Day Onsite Service	

I have also enclosed all relevant documents in support of my claims, (as above) in the following pages.

Signature of Bidder

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

Annexure - II

FORMAT FOR MANUFACTURER'S AUTHORISATION LETTER TO AGENT (on letter head)

Ref. No.

Date:

To,
The Director
Indian Institute of Technology Jodhpur
Old Residency Road, Ratanada, Jodhpur - 342011.

Sub.: Authorization Letter.

Dear Sir,

We, _____, who are established and reputed manufacturers of _____, having factory at _____, hereby authorize M/s. _____ (name & address of Indian distributor /agent) to bid, negotiate and conclude the order with you for the above goods manufactured by us.

We shall remain responsible for the tender / contract / agreement negotiated by the said M/s. _____, jointly and severally.

We ensure that we would also support / facilitate the M/s _____ on regular basis with technology / product updates for up-gradation / maintains / repairing / servicing of the supplied goods manufactured by us, during the warranty period.

In case duties of the Indian agent / distributor are changed or agent / distributor is changed it shall be obligatory on us to automatically transfer all the duties and obligations to the new Indian Agent failing which we will ipso-facto become liable for all acts of commission or omission on the part of new Indian Agent / distributor.

Yours faithfully,

[Name & Signature]

for and on behalf of M/s. _____ [Name of manufacturer]

Note: This letter of authorisation should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer. A copy of notarised power of attorney should also be furnished.

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

The Director
Indian Institute of Technology Jodhpur,
Jodhpur (India) 342011.

WHEREAS..... (Name and address of the Supplier) (herein after called "the Supplier") has undertaken, in pursuance of contract no..... dated (herein after called "the contract") to supply
.....
.....

AND WHEREAS it has been stipulated by you in the said contract that the Supplier shall furnish you with a bank guarantee by a scheduled/nationalized bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with and due performance of the contract;

AND WHEREAS we have agreed to give the Supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Supplier, up to a total of
.....(amount of the guarantee in words and figures), and we hereby irrevocably and absolutely undertake to pay you immediately, upon your first written demand declaring the Supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of(amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

The Bank guarantee shall be interpreted in accordance with the laws of India. The Guarantor

Bank represents that this Bank Guarantee has been established in such form and with such content that is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

The Bank Guarantee shall not be affected in any manner by reason of merger,

amalgamation, restructuring or any other change in the constitution of the Guarantor Bank or the Supplier. The Bank further undertakes not to revoke this Guarantee during its currency except with the previous express consent of the Buyer in writing.

The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorized and has full power to execute this Guarantee for an on behalf of the Bank.

This guarantee shall be valid up to and including the day of, 20.....

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

DECLARATION SHEET

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

The prices quoted in the financial bids are subsidized due to academic discount given to IIT Jodhpur.

1 Phone	
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	
6 GST Number	
(In case of on-line payment of Tender Fees)	
7 UTR No. (For Tender Fee)	
(In case of on-line payment of EMD)	
8 UTR No. (For EMD)	
9 Kindly provide bank details of the bidder in the following format:	
a) Name of the Bank	
b) Account Number	
c) Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder	

(Signature of the Tenderer)

Name:

Seal of the Company

List of Govt. Organization/Deptt.

List of Government Organizations for whom the Bidder has undertaken such work during last three years (must be supported with work orders)		
Name of the organization	Name of Contact Person	Contact No.

Name of application specialist / Service Engineer who have the technical competency to handle and support the quoted product during the warranty period.		
Name of the organization	Name of Contact Person	Contact No.

Signature of Bidder

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

FORMAT FOR NON BLACKLISTING OF SUPPLIER

I/ We _____Manufacturer/partner/ Authorized Distributor/Agent (strike out which is not applicable) of (Supplier) _____ do hereby declare and solemnly affirm that the individual/firm/company is not black-listed by the Union/State Government/Autonomous body.

Deponent

Address _____

I/ We hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

Deponent

Dated: _____

(Note: To be furnished on non-judicial stamp paper duly attested by the Oath Commissioner.)

INDIAN INSTITUTE OF TECHNOLOGY JODHPUR, KARWAD RAJASTHAN
COMPLIANCE SHEET

IMPORTANT NOTE

THIS STATEMENT SHOULD BE DULY FILLED AND ENCLOSED WITH QUOTATION. NONRECEIPT OF THIS STATEMENT OR INCOMPLETE DETAILS PROVIDED WILL LEAD TO REJECTION OF TENDER

Tender Enquiry No:

S. No.	Commercial Aspects	IITJ Terms	Response of the Vendor
1.	Terms of Delivery	FOR IIT Jodhpur, Karwad	
2.	Terms of Payment	<p>Payment will be made to the supplier through following modes.</p> <p>a. Indigenous goods: NEFT/Cheque/Demand Draft: 90% payment will be made within 30 days from the date of receipt of material at IIT Jodhpur and balance 10% after successful installation of the equipment and on the submission of performance bank guarantee valid for warranty period + 2 months.</p> <p>b. Imported goods: Letter of credit/ Telegraphic Transfer 90% payment will be made through LC/TT/SD and balance 10% after successful installation of the equipment and submission of performance bank guarantee for 10% of order value, either by the principal company or by their Indian agent valid for warranty period + 2 months. Bank charges occurred outside India will be borne by the beneficiary.</p>	
3.	Mode of Payment	RTGS/NEFT	
4.	Bank Details for making Payment	To be enclosed	
5.	Validity of Quote	180 days from the date of opening of Tender	
6.	Name of Manufacturer	Name & complete address of the Manufacturer	
7.	Currency in which quoted	INR	
8.	Delivery Period	8 weeks from effective date of Contract	
9.	No. of Lots	01 lot	
10.	Installation/Supply	IIT Jodhpur, Karwad	
11.	Earnest Money Deposit	Rs. 30,000/-	
12.	Warranty	3 Years	
13.	Liquidated damages (mandatory)	(1% of per week maximum upto 10% of the	

	requirement, if not accepted quotation will not be considered)	contract value excluding taxes for the delayed period)	
14.	Order to be placed on	complete address with contact details of the supplier	
15.	Customs Duty Percentage Applicable and requirement of Customs Duty Exemption Certificate (CDEC).	Percentage of Customs Duty Applicable to be specified even if CDEC is to be issued by DRL (under Customs notification No.51/96 wherever applicable). No third party CDEC will be Provided	
16.	Applicable GST as per Govt. rules	GST % should be mentioned separately	
17.	Performance cum Warranty Bond	(10 % of the order value) As per tender	
18.	Name & Address of the Firm:		
19.	All the pages of the tender documents to be numbered in numeric (eg. 1,2,3....)		
19.	Compliance(choose any one)	We hereby accept all the terms & conditions of the tender. Or We hereby accept all the terms & conditions of the tender except the one mentioned in separate sheet.(mention the non- compliance conditions in separate sheet)	
20.	Signature &Name of the authorised signatory with stamp of the firm:		

MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER

Date: / /

To
The Director
Indian Institute of Technology Jodhpur
NH 65 Nagaur Road Karwar 342037

Sub: Authorization for release of payment / dues from Indian Institute of Technology, Jodhpur through Electronic Fund Transfer/RTGS Transfer.

1. Name of the Party/Firm/Company/Institute:
2. Address of the Party:
 City _____ Pin Code _____
 E-Mail ID _____ Mob No: _____
 Permanent Account Number _____

3. Particulars of Bank:

Bank Name:		Branch Name:	
Branch Place:		Branch City:	
PIN Code:		Branch Code:	
MICR No.:			

(9 Digit number appearing on the MICR Bank of the Cheque supplied by the Bank, Please attach a Xerox copy of a cheque of your bank for ensuring accuracy of the bank name , branch name and code number)

IFS Code:(11 digit alpha numeric code)												
Account Type	Savings			Current					Cash Credit			
Account Number:												

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold Director, Indian Institute of Technology Jodhpur responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: _____
Date: _____

Signature & Seal of the Authorized Signatory of the Party

Certified that particulars furnished above are correct as per our records
Bankers Stamp:

Date: _____

Signature of the Authorized Official from the Bank

N.B: Please fill in the information in CAPITAL LETTERS, computer typed; please TICK wherever it is applicable.