

**Office of Academics
Indian Institute of Technology Jodhpur**

Academic Calendar: Summer Term 2022 AY 2021-22

S. No.	Activity	All UG and PG (Except 3rd year)
1	Fee link activation	13 May 2022
2	Last day of Fee payment	13 May 2022
3	Registration of Students	13 May 2022
4	Last date of registration to be approved by the Faculty Advisors	15 May 2022
5	Commencement of Classes	17 May 2022
6	Late Registration and Last date of Add / Drop of Courses	25 May 2022
7	Finalization of Course Roll List	27 May 2022
8	Fractal 2 Begins	02 June 2022
9	Fractal 1 Examination	04 June 2022
10	Fractal 3 Begins	20 June 2022
11	Fractal 2 Examination	18 June 2022
12	Last Day for classes	04 July 2022
13	Major Examination	6-8 July 2022
14	Design Credit Evaluation	09 July 2022

Notes:

1. If the Government of India announces any additional Holiday on a working day, then one of the Saturday(s)/Sunday(s) will be observed as a working day.
2. If the requisite number of lectures cannot be scheduled, the instructors may, in consultation with the students in their respective courses, decide on a schedule of extra classes. A regular course has engagement of 14 lectures (one lecture of 50 minutes) per one credit.
3. There will be no extra classes on Gazetted Holidays.
4. Saturdays and Sundays falling within the examination period will be used for scheduling examinations. Under extraordinary circumstances, examinations of some of the courses may be scheduled on the days preceding the mid-semester/end semester examinations.

Timelines for Grade Submission for Summer Term 2022 AY 2021-22

Date	Action
10 July 2022	Online grade submission for all courses by course instructors.
11 July 2022	<ol style="list-style-type: none"> 1. Grade moderation for submitted grades by Department/institute level committee for Department/institute-wide courses. 2. At the end of the meeting, the Head of Department will propose moderation for courses requiring moderation. This step will be done online. For institute level courses, Associate Dean UG will propose moderation for institute courses requiring moderation. 3. Recommendation of grades by the Head of the Department for approved grades based on scrutiny of grades done by the Moderation committee in respective Departments.
11 July 2022	<ol style="list-style-type: none"> 1. Submission of Revised Grades by instructors only for the courses for which moderation is suggested. 2. Recommendation of corrected grades by the Head of the Department based on scrutiny of grades done by the Moderation Committee in respective Departments. 3. Display of grades to students after grades are recommended by the Head. This step is automatic once grades are recommended by the Head.
12 July 2022	Last date of grade correction after moderation (if any) subject to approval of the Head of the Department. Grade correction is discouraged as far as possible. The Head will propose correction online, based on the request received. Only genuine request is to be considered as a one-time exception.
13 July 2022	Printout of grades to reach the Office of Academics with the signature of the instructor and instructor's Head of Department.

NOTE: The faculty members need to strictly adhere to the above timelines.

The following are the steps for online grade RECOMMENDATION/MODERATION by Head of Department:

1. Login into Aryabhata portal Old (<http://intra.iitj.ac.in:8080/Aryabhata/>) and Aryabhata portal New (http://intra.iitj.ac.in:8080/Aryabhata_New/)
2. Click on the Grade Recommendation Menu.
3. List of courses of your Department appears along with recommend/moderate checkbox.
4. Click on the course code to check the submitted grade in the course before the recommendation.
5. Click on the respective checkbox of courses to recommend/moderate.
 - i) If the Head clicks on Recommend, the grades will be displayed to the students.
 - ii) If the Head clicks on Moderate, the instructor will have the option to update the grades.

Similar steps are to be followed for genuine grade correction request for which the portal will be updated.