



Indian Institute of Technology Jodhpur
(An Institute of National Importance, Ministry of Education, Govt. of India)
NH 62, Nagaur Road, Karwar, Jodhpur, Rajasthan - 342030

Advt. No.: IITJ/O(E-II)/2022-23/Non-Academic Staff/49

Recruitment for various Non-teaching positions

Online applications are invited from eligible Indian Citizens for various Non-teaching positions. Submission of online application will start on 03 Nov, 2022 and will close on 30 Nov., 2022.

Hardcopy of application need not be sent.

Detailed advertisement and online application form is available at Institute website - www.iitj.ac.in

**VACANCY NOTIFICATION****Advt. No. IITJ/O(E-II)/2022-23/Non-Academic Staff/49****03 Nov., 2022**

IIT Jodhpur, an engineering & technology institute of national importance, is dedicated to education, research and development. The Institute promotes academic excellence in teaching and technology research. The Institute is looking for suitable Indian Nationals to be recruited, through **ONLINE** applications only, for appointment on **Regular** basis in the following posts.

TECHNICAL POSTS

Srl	Name of the Post	Post Code	No. of vacancies					Pay Level (as per 7 th CPC)	Basic Pay (as per 7 th CPC)	
			UR	SC	ST	OBC	Total			
01	Senior Scientific Officer (CRDSI)	4901	01	-	-	-	01	AGP 12	Rs. 1,01,500	
02	Executive Engineer	4902	01	-	-	-	01	Level 11	Rs. 67,700	
03	Scientific Officer (AIOT)	4903	01	01	-	01	03	AGP 10	Rs. 57,700	
04	Scientific Officer (SAIDE)	4904	01	-	-	-	01	AGP 10	Rs. 57,700	
05	Scientific Officer (CRDSI)	4905	-	-	-	01	01	AGP 10	Rs. 57,700	
06	Scientific Officer (CETSD)	4906	01	-	-	-	01	AGP 10	Rs. 57,700	
07	Technical Communication Manager	4907	01	-	-	-	01	Level 10	Rs. 56,100	
08	Digital Content Designer	4908	02	-	-	-	02	Level 06	Rs. 35,400	
TOTAL								11		

Gross emoluments:	Admissible benefits include Basic Pay, DA, Medical Facility and Transport Allowance, as per Government of India rules as applicable at Jodhpur, Rajasthan.
Age Bar :	As mentioned against each post(s) Age, qualification and experience will be calculated on the closing date of online submission of applications. Relaxation in age for the category candidates only would be admissible as per Central Government Rules.

The age, essential, desirable qualifications and experience required for the above post (s), as per Post Code, are as under:

TECHNICAL POSTS

01.	Senior Scientific Officer (CRDSI) [Post Code - 4901]	Age : 50 Years
	Essential Qualifications :	
	<ol style="list-style-type: none"> 1. Ph.D. degree in Engineering/ Chemistry/Physics/ Biology/ Material Science 2. At least 5 years relevant post-Ph.D. degree experience in specialized domain with at least 3 years' in Academic Grade Pay of Rs. 6,000 / Academic Pay Level 10 	
	Desirable Qualifications	
	<ol style="list-style-type: none"> 1. Experience in handling following advanced scientific equipment: Device fabrication process such as Lithography (Optical and E-beam), and PVD systems (Sputtering/E- beam and Thermal evaporation systems)/ Electron microscopy such as TEM & FESEM/Magnetic measurements such as PPMS/SQUID 2. Demonstrated ability of writing scientific documents / reports 	
02.	Executive Engineer (Civil/ Electrical) [Post Code - 4902]	Age : 45 Years
	Essential Qualifications :	
	<p>(1) M.E./M. Tech. degree in Civil or Electrical Engineering with 55% Marks in Civil or Electrical Engineering from a recognized University/Institute with At least 8 year experience in relevant field as Engineer, of which 5 years should be as Assistant Engineer in the Level 10 (or its equivalent)</p> <p>OR</p> <p>First class (or equivalent) in B.E./B. Tech. degree in Civil or Electrical Engineering from a recognized University / Institute with at least 10 years' experience in relevant field as Engineer, of which 5 years should be as Assistant Engineer in the Pay Level 10 (or its equivalent)</p> <p>(2) Experience of coordinating with multi-disciplinary planning consultants, architects and construction agencies.</p>	
	Desirable Qualifications	
	<ol style="list-style-type: none"> (1) Knowledge of Computer-Aided Design (CAD), and latest Construction Management or other relevant software (2) Proven track record of handling construction projects in reputed organization of relevant magnitude and qualities (3) Experience of working with high tension lines, electrical maintenance planning and execution of electrical works, or civil works, designing, estimation, construction management of large projects, etc., as relevant to the specialisation of the person (4) Having computer literacy and experience of working with computer office applications 	
03.	Scientific Officer (AIOT) [Post Code - 4903]	Age : 40 Years
	Essential Qualifications :	
	<ol style="list-style-type: none"> 1. Ph.D. degree in Electrical/ Electronics/ Microelectronics/ Materials Engineering or Physics or equivalent. <p>OR</p> <ol style="list-style-type: none"> 2. M. Tech. degree in Electrical/ Electronics/ Microelectronics/ Materials Engineering or equivalent with 03 years relevant experience. <p>OR</p> <ol style="list-style-type: none"> 3. M. Sc./ B. Tech degree in Physics or Electrical/ Electronics/ Microelectronics/ Materials Engineering or equivalent with 04 years relevant experience. 	
	Desirable Qualifications	
	<ol style="list-style-type: none"> 1. Experience in handling advanced scientific process and characterization equipment & systems, related to semiconductor devices/ sensors/ etc. 2. Knowledge of semiconductor devices/ sensors and systems. 	
04.	Scientific Officer (SAIDE) [Post Code - 4904]	Age : 40 Years
	Essential Qualifications :	
	<ol style="list-style-type: none"> 1. Ph.D degree in an appropriate engineering, physics and biology <p>OR</p> <ol style="list-style-type: none"> 2. M. Tech degree in an appropriate engineering, physics and biology with 03 years relevant experience 	
	Desirable Qualifications	
	<ol style="list-style-type: none"> 1. An experience in brain science related equipment such as EEG, eye tracker, TMS, MRI 2. Demonstrated ability of writing Scientific documents / reports 3. Handling publicity through social media, press and other media 	

05.	Scientific Officer (CRDSI) [Post Code - 4905] Age : 40 Years
	<p>Essential Qualifications :</p> <p>1. Ph.D. degree in Engineering/ Chemistry/Physics/ Biology/ Material Science OR</p> <p>2. M. Tech. degree in Engineering/ Chemistry/Physics/ Biology/ Material Science with 03 years' experience of working in a recognized University/ Institute/National Level R&D Laboratory. OR</p> <p>3. M. Sc./ B. Tech degree in Engineering/ Chemistry/Physics/ Biology/ Material Science with 04 years' experience of working in a recognized University/ Institute/National Level R&D Laboratory.</p>
	<p>Desirable Qualifications</p> <p>1. Experience in handling following advanced scientific equipment: Device fabrication process such as Lithography (Optical and E-beam), and PVD systems (Sputtering/E- beam and Thermal evaporation systems)/ Electron microscopy such as TEM & FESEM/Magnetic measurements such as PPMS/SQUID</p> <p>2. Demonstrated ability of writing scientific documents / reports</p>
06.	Scientific Officer (CETSD) [Post Code - 4906] Age : 40 Years
	<p>Essential Qualifications :</p> <p>1. Ph.D. degree in Geospatial Engineering/ Geospatial Sciences with GIS software exposure OR</p> <p>2. M. Tech. degree in Geospatial Engineering/ Geospatial Sciences with 03 years' relevant GIS software exposure OR</p> <p>3. M. Sc./ B. Tech degree in Geospatial Engineering/ Geospatial Sciences with 04 years' relevant GIS software exposure</p>
	<p>Desirable Qualifications</p> <p>1. Experience in handling advanced scientific equipments & systems/ related to GIS software/GPS hardware or Drone based Imaging of Earth landscapes, infrastructure or Spectral Imaging and its analysis</p> <p>2. Demonstrated ability of writing technical documents or reports related to Geospatial studies.</p>
07.	Technical Communication Manager [Post Code - 4907] Age : 45 Years
	<p>Essential Qualifications : Postgraduate degree/ Diploma or equivalent in English/ Communications/ Science/ Technology/ Journalism/ Mass Communication and other relevant fields with minimum 55% marks;</p> <p>Essential Experience:</p> <p>03 years' experience in Electronic Publication/Print Media /Multimedia Production / similar work on Social Media OR Evidence of experience in terms of portfolio or folder of work /publication of appropriate quality & volume</p>
	<p>Desirable Qualification: Ability to write materials, develop design graphics and layout for print as well as web media; development of web content</p> <p>Having computer literacy and experience of working with computer office applications, editing, proof-reading, and page composition skills</p>
08.	Digital Content Designer [Post Code - 4908] Age : 35 Years
	<p>Essential Qualifications : Degree or Diploma (at least 2 years) in Visual Communication / Design or equivalent with minimum 55% marks or its equivalent</p> <p>Essential Experience: Minimum 02 years' experience for Degree holder and 03 years' experience for Diploma holder in designing of Print, Digital and Multimedia content and handling of social media OR Evidence of experience in terms of portfolio or folder of work /publication of appropriate quality & volume</p>
	<p>Desirable Qualification:</p> <p>1. Proficiency in designing and editing software</p> <p>2. Should have computer literacy and experience of working with computer office applications, editing, proof-reading, and page composition skills</p>

Applicants are advised to read complete advertisement carefully before applying.

Steps to apply for above mentioned post(s)	
Step 1	Registration
Step 2	Online Application
Step 3	Fee Submission (Online)

GENERAL INSTRUCTIONS TO APPLICANTS

01	The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application will be rejected. The Institute will retain online applications data for non-shortlisted/non-selected candidates only for three months after completion of recruitment process of the said post.
02	Each post carries retirement or terminal benefits as per <i>Institute Rules</i> .
03	Besides pay, each post carries allowances according to the Institute rules, which at present are at par with Central Government employees.
04	Applicants are advised to ensure, before applying, that they possess at least the minimum essential qualification and experience laid down for the post.
05	SC, ST, OBC, Ex-Serviceman & EWS applicants are required to attach the valid Caste/required Certificate. PWD applicants are required to attach the Disability Certificate, in the format prescribed by the Government of India.
06	Institute strives to have a workforce which reflects gender balance, hence, women candidates are encouraged to apply.
07	<p>(i) Age, qualification and experience will be calculated on the closing date of online submission of applications. Relaxation in age to SC, ST, OBC, PwD & Ex-Serviceman would be admissible as per Central Government Rules for the category post(s) only;</p> <p>(ii) Regular employees working in IIT Jodhpur & other IITs may apply against the aforesaid advertisement upto the age of 50 years; and</p> <p>(iii) The existing Staff of IIT Jodhpur engaged through Outsource Agency and Project & all Section 8 Companies established by IIT Jodhpur who are educationally qualified and have rendered minimum 03 years of service on continuous basis will be considered eligible upto a maximum of 50 years age. However, they have to pay required fee of the post applied for.</p>
08	<p>The Institute reserves the right to:</p> <p>(a) Hold Written Test, Skill Test, or Interview for selection, whenever circumstances so warrant;</p> <p>(b) Withdraw any advertised post(s) at any time without giving any reason. Also, any consequential vacancy arising at the time of Written Test /Interview may be filled up from the available candidates. Thus, the number of positions may change;</p> <p>(c) Offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidate; and</p> <p>(d) Draw from a reserve panel against the possible vacancies in future.</p>
09	The prescribed <i>Essential Qualification and Experience</i> indicated are a bare minimum; mere possession of same will not entitle applicants to be called for Test. Where number of applications received in response to an advertisement is large, it may not be convenient and/or possible for the Institute to conduct test and interview for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for Written Test to a reasonable limit, on the basis of Qualification and Experience higher than the minimum prescribed in the advertisement. Therefore, applicants should furnish details of all qualifications and experience possessed in the relevant field, over and above (if any) the minimum qualifications prescribed along with documentary evidences.
10	Applicant can see status of their application using their <i>Log-in Id</i> and <i>Password</i> on online portal at any point of time during the selection process.
11	The Institute reserves the right to relax age, qualifications and/ or experience in exceptional cases, or in case of persons already holding analogous positions in a university, research institute, industry, etc.
12	The experience required in a certain Grade Pay/Pay Level refers only to that in Central Government, State Government, Semi - Government, PSEs, or Statutory or Autonomous organizations, Universities and reputed Institute or organizations under Central or State Government.
13	Higher initial pay may be given to exceptionally qualified and deserving applicants selected.
14	The number of vacancies indicated in the notification is tentative. IIT Jodhpur reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIT Jodhpur reserves the right to NOT fill any of the posts advertised.
15	Applicants have to pay a non-refundable application fee of Rs. 1,000 for posts having Pay level 10 & above, Rs.500 for all other posts. Persons from the SC, ST, PwD, Ex-Servicemen, Women, EWS categories and regular employee(s) of IIT Jodhpur are not required to pay application fee. Submitting the application form and paying fee should be done only through the online process; please visit Institute's website (www.iitj.ac.in) for the same. After submission of application and payment of fee, a PDF will be generated of the completed form and fees receipt. Applicants are required to keep a softcopy of application form and fee receipt for future reference.
16	Persons serving in <i>Government, Semi-Government or Public Sector Undertakings</i> should send THROUGH PROPER CHANNEL, the completed application form along with all relevant supporting documents and fee receipt in original, failing which such persons shall be required to produce NOC before appearing for the Interview/Written Test.
17	The persons applying for more than one post must apply separately for each post (along with payment of fees for each post).
18	The complete postal address (including Telephone Number, Fax Number, Mobile Number and e-Mail address) of the present employer mentioning the name of the organization and whether the organization is a <i>Government, Semi-Government, Autonomous, Public Sector Enterprises or Private Sector</i> , should be indicated in the Application Form.

19	Outstation Applicants called for test, and who qualify for the last round of selection (namely <i>skill test</i>), will get reimbursement of fare (from the <i>Place of Residence</i> to <i>Jodhpur</i> and back by the shortest route) as per norms of the Institute through on-line transfer (RTGS/NEFT).
20	<p style="text-align: center;"><u>MOST IMPORTANT:</u></p> <p>(i) The applicants are not required to send hard copy of the applications, hence, they have to attach all the documents like Marks-sheet(s), Degree(s), Experience Certificate(s) for each entry of experience mentioned in the application.</p> <p>(ii) Candidates are also advised to mention experience of each Pay Level / Post individually in application form.</p> <p>(iii) Incomplete application form, without all relevant Certificates (both experience and professional), will be summarily rejected.</p> <p>(iv) <u>No request for CORRECTION(s) in application form shall be entertained.</u> The responsibility of entries in the application form lies with the Applicant.</p>
21	Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post. <i>INTERIM ENQUIRIES WILL NOT BE ENTERTAINED.</i>
22	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to <i>modify, withdraw</i> or <i>cancel</i> any communication made to the Applicants.
23	After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/ She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
24	The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith.
25	CANDIDATES ARE ADVISED TO VISIT THE INSTITUTE WEBSITE FOR INFORMATION RELATED TO SYLLABUS, SHORTLISTING, EXAM SCHEDULE & OTHER UPDATES. NO QUERIES FOR THE SAME SHALL BE ENTERTAINED THROUGH EMAIL/TELEPHONIC CALLS.
26	<p>The applicants are required to apply <i>only through ONLINE</i> process up to 30 Nov, 2022 till 23:59 Hrs with attachment of all required documents, failing which candidature will not be considered.</p> <p>For a query related to advertisement, applicant may send e-mail on recruitment@iitj.ac.in. However, enquiry/queries related to eligibility for the post/interpretation of rules or forwarding of application will not be entertained.</p> <p>Address: Assistant Registrar Office of Establishment-II Indian Institute of Technology Jodhpur NH-62, Nagaur Road, Karwar Jodhpur 342 030 Ph: 0291 280 1091/1090 eMail: recruitment@iitj.ac.in</p>

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Registrar