



Indian Institute of Technology Jodhpur

Office of Library

Advt. No.: IITJ/Lib Trainee/2023/1

Date: 19 January 2023

Advertisement for the post of Library Professional Interns/Trainees at IIT Jodhpur

The Library of Indian Institute of Technology Jodhpur requires dynamic, tech- savvy, and committed fresh Masters **in Library & Information Science** from recognized Indian universities to serve as **Library Professional Trainees** purely on a temporary basis for one year.

1.	Name of the post	Library Professional Interns/Trainee
	Number of positions	4
	Nature of positions	Purely Temporary, on Contract
	Duration	One year from the date of joining
	Essential Qualifications	Masters of Library & Information Science (M.L.I.Sc.) or Equivalent from recognized Indian Universities with First Class and consistent good academic record. The applicant must have passed MLIS or equivalent examination either only in the year 2021 or 2022. However, those expecting the MLIS final marksheet as above by the day of the Interview may also apply. Candidates who passed the MLIS or equivalent examination before 2021 need not apply.
	Desirable	Knowledge of Computers
	Nature of work	The Library Professional Interns/Trainees will: <ol style="list-style-type: none">1. Work on different functions & services of the library using emerging tools and technologies in the field of Library & Information Science, and Knowledge related analytics; and2. Have to work six days a week and be ready to work in different shifts and weekends/holidays, on a rotation basis.
	Selection Procedure	<i>Written Test, Trade Test & Personal Interview:</i> The Institute reserves the right to conduct Written Test, Trade Test, and Interview, wherever the circumstances warrant or may fix criteria to restrict the number of candidates for Interview to a reasonable limit on the basis of minimum qualification or higher than those prescribed herein. No TA/DA shall be admissible to the candidates for appearing in the selection process.
	Proposed Remuneration	A consolidated stipend of Rs. 25,000/- per month.
	Age Limit	Not exceeding 28 years as on 05 February 2023 (Last date of application)
	Leave and Medical Facilities	Leave: 8 Days of Casual Leave in a Calendar Year Medical Facility: As per Institute's norms. Selected candidates have to provide a documentary proof (receipt) of medical insurance of Rs. 1 Lakh or more for self, at the time of joining.

General Instructions:

1. The candidates must be citizens of India.
2. Interested candidates who fulfill the above mentioned requirements must apply online. Application form can be downloaded from the link available here. Please upload both PDF and MS Word formats of duly filled application along with the soft copies of relevant certificates by [clicking the link here](#). Please note that a candidate can submit only one response and can not be modified after the final submission.
3. Applications will be accepted till **05 February 2023, 5 pm**.
4. The candidates have to produce original documents at the time of joining.
5. Incomplete applications/without relevant supporting enclosures/attachments will be out rightly rejected.
6. Application other than the prescribed form will not be entertained.
7. Candidates who have appeared for their final year/semester MLIS examination and are expecting the results before the interview date may also apply but must produce the final marks sheet of MLIS at the time of the interview, in proof of having passed the examination with First Division.
8. No correspondence whatsoever will be entertained from the candidates regarding the conduct and result of the written test/interview and the reasons for not being called for the written test/interview.
9. Institute reserve the right to:
 - *fix, modify or revise the eligibility conditions, age, and selection criteria as per its requirements, at any time.*
 - fill up the post, not to fill up the post or cancel the advertisement in whole or partly without assigning any reason.
 - place a reasonable limit on the total number of candidates to be called for the written test/interview.

Steps to apply for the above-mentioned post	
Step 1	Download the application form (word document).
Step 2	After filling out the above application form save it as pdf.
Step 3	Please upload both PDF and MS Word formats of the duly filled application along with the soft copies of relevant certificates by using the following link.

Link for Submission of Online Form: [Apply](#)

For more information about the Institute and the Library, please visit <https://library.iitj.ac.in/>

For a query related to the advertisement, applicant may send e-mail on office_library@iitj.ac.in.



INDIAN INSTITUTE OF TECHNOLOGY JODHPUR
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www.iitj.ac.in

Application Form

1.	Post Applied for	Library Professional Interns/Trainee	Insert your Passport Size Photograph
2.	First Name		
3.	Last Name		
4.	Father's Name		
5.	Date of Birth (mm/dd/yyyy)		
6.	Gender: Female/Male		
7.	Age as on 05/02/2023		
8.	Category (General/SC/ST/ OBC/PwD)		
9.	Marital Status		
10.	Permanent Address		
11.	Address for Correspondence		
12.	Contact No.		
13.	Email ID		

Educational Qualifications (Starting from 10th Standard, on chronological order)

Degree	Board/Institute/ University	Year of Passing	Grade/Division	Percentage/ CGPA /CPI (if percentages are not available)	Subjects Studied

Experience (if any):

Name of the Employer	Designation	Salary	From (dd/mm/yyyy)	To (dd/mm/yyyy)	Total Year of Experience	Job Responsibilities

Two References:

<i>Person Name</i>	<i>Designation</i>	<i>Organization</i>	<i>Address</i>	<i>Contact No.</i>	<i>Other Information if you would like to add</i>

Declaration:

I hereby declare that the particulars given in this form are true and correct. At any stage if any of the information furnished by me is found to be false or incorrect, suitable action may be taken against me. If selected, I promise to abide by the rules and regulations of the institute.

Place:

Signature & Full Name of the Candidate