



Indian Institute of Technology Jodhpur

Office of Establishment-II

Admin Block (East), Nagaur Road, Karwar 342037, Jodhpur
Phone: (0291) 280 1091; eMail: recruitment@iitj.ac.in

Advt. No: IITJ/ 2019-20/O(E-II) /LO/28

Dated: 05.01.2020

ADVERTISEMENT FOR WALK-IN-INTERVIEW

Candidates of Indian nationality are invited to appear for the Walk-In-Interview for the following post. The post is temporary and on consolidated salary basis.

Name of the post	: Logistics Officer
Number of post	: 01 (one)
Essential Qualification	: Masters' degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute
Essential Experience	: At least 3 years' experience of handling the work of office of logistics
Age limit	: Not exceeding 50 years as on date of selection process
Consolidated Emoluments	: Rs. 50,000 to 60,000/- per month consolidated
Accommodation	: Accommodation at IIT Campus (<i>subject to availability</i>)
Tenure of appointment	: The appointment for the above contractual position will be initially for One year, which can be further extended up to a maximum of three years subject to satisfactory performance.
Job Description	: To handle all work of office of Logistics like Transportation, House Keeping, event management, arrangement of workshop/conference/ functions etc.

Candidates trained in computer applications will be given preference. A relaxation in upper age limit will be given to OBC/SC/ST/Physically Handicapped/Female candidates as per Government of India rules. The desirous candidates having requisite qualifications and fulfilling other eligibility conditions may come for appearing in **walk-in-interview** along with filled application on prescribed format (*Attached as Annexure-A*) and all the certificates in original in support of their qualification, experience as well as no objection certificate from the present employer, if any, in the Board Room, Indian Institute of Technology Jodhpur at **11.00 AM on 21 January, 2020**.

General Instructions to the applicants:

1.	Selected candidates shall not have claim on any regular position and shall not be bestowed any of the privileges like Housing, Medical Facility and Other benefits available to the regular employees of the Institute.
2.	Applicants are advised to ensure, before appearing for <i>Walk-In Selection</i> Process, that they possess the minimum essential qualification and experience laid down for the post. Qualification obtained has to be from recognized University/Institute. Eligibility in terms of age, qualification and experience of a candidate shall be considered as on the date of Walk-In Selection Process.
3.	The number of vacancies indicated in the notification is tentative. IIT Jodhpur reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIT Jodhpur reserves the right to NOT fill any of the posts advertised.
4.	No TA/DA will be paid for attending the <i>Walk-In Selection</i> Process.
5.	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to <i>modify, withdraw or cancel</i> any communication made to the Applicants.
6.	After joining the service of the Institute, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
7.	The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith and legal action may be initiated against such candidates/employees.
8.	No interim correspondence whatsoever will be entertained from the candidates.
9.	Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post.
10.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
11.	For a query related to Walk-In Selection Process, applicant may send e-mail on recruitment@iitj.ac.in . However, enquiry/queries related to eligibility for the post/interpretation of rules will not be entertained.

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Advisor (Admn.) & Offg. Registrar



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ANNEXURE-A

APPLICATION FOR THE POST OF LOGISTICS OFFICER

1. Name of the applicant :
(in BLOCK LETTERS)
2. Post applied for :
3. Father's name :
4. Permanent address :
5. Address for correspondence :
6. Phone No. & Email ID :
7. Gender (Male/Female) :
8. Date of birth :
9. Whether belongs to :
GEN/EWS/SC/ST/OBC
10. Educational qualifications :

Affix self attested Passport size photograph

Exam Passed	Name of Board/University	Year of Passing	% of marks/CGPA	Div.	Subject	Remarks

11. Experience :
12. Name of the last employer, if any :
13. Any other relevant information :

Declaration

I _____do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the test, my candidature will stand cancelled and my claim for the recruitment stand forfeited.

Date:

Place:

Signature of the candidate