

Request for Proposal (RFP)

FOR

**TENTAGE SERVICES AT IIT JODHPUR KARWAR ON 20 TO 23 FEB 2020
for IGNUS` 20**

Last Date & Time of Submission of RFP	-	20 Feb 2020 up to 1500 Hrs
RFP Opening Date & Time	-	20 Feb 2020 at 1530 Hrs



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**Indian Institute of Technology Jodhpur NH 62 Nagaur Road
Karwar 342037**

Tel : +91 291 2449011

Email: sps@iitj.ac.in

Website:

www.iitj.ac.in

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FOR
TENTAGE SERVICES AT IIT JODHPUR KARWAR ON 20 TO 23 FEB 2020 for
IGNUS` 20

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Signature of the Vendor

1. Scope: There is a requirement to provide Tentage, Stage, Light and Sound System (as per details) during the conduct of “IGNUS`20 Festival” from 20 to 23 Feb 2020 at IIT Jodhpur, Karwar, Jodhpur.

2. Tasks: Basic requirements are Tentage, Furniture items, Light & Sound and special arrangement for both Pronite (20th Feb 2020 & 23rd Feb. 2020).

3. Tentage Following specific requirements are anticipated for Tentage and stage arrangements:

(a) Stage with matting (size 56*36*6 ft) with ladder steps with masking (3 sides of stage) for four days

(b) Console riser 4 days with grey carpet and black masking 12* 8*1.5 ft

(c) Sound and light console riser (with overhead covering) 16* 8*1.5 ft

(d) 3 Green rooms 10*10 ft

(e) Ramp T shape 14*6 ft

(f) Chairs cushioned 300

(g) Chairs plastic 300

(h) 15 Sofa (3 seater)

(i) Glass tables 5

(j) 100 Tables(2*5 ft) with tablecloths

(k) Green coloured ground spread (matting) 150*325 ft

(l) Green coloured ground spread (net matting) in one ground(270*90 ft)

(m) Open mic stage platform (15*8 ft)

(n) 3-d metal Arch gate with black covering (16*12 ft)

(o) tunnel/ gallery (50*10*10ft) with black cloth

(p) 25 Food stalls (10*10 ft) with 4 electric points, 1 light and 3 tables with tablecloths in each stall

(q) 1000 ft bamboo barricading with white cloth of the height 10 ft

(r) 1700 ft bamboo barricading with white cloth of the size 5 ft

(s) 2 Gen sets 125 KV

(t) 30 halogen lights with poles

- (u) 5 speaker setup with 2 mics each and 2 mic stands each
- (v) Extensions - 75 mtr
- (w) 100 Par lights 12 mtr
- (x) DJ LED lights 20
- (y) 8 Plastic Round tables for food court
- (z) Overhead covering of the ground in front of LHC (280*100 ft)

4. Terms & Conditions:

- (a) Good quality and presentable Tentage should be provided. Low quality Tent and dirty items will not be accepted.
- (b) Rates are quoted inclusive of all items all taxes.
- (c) Other time to improve service as may be notified on the day/during the event by the Institute officials will be binding on Caterer.
- (d) If needed, any arrangement of tentage and barricading should be changed accordingly
- (e) 5 Coordinaters staff should remain nearly to the main stage area ready to assist accordingly, if needed
- (f) Black coloured tentage cloth will be preferred
- (g) One light technician should be present at any given moment of performance time at the campus.
- (h) Misc. unforeseen requirement may arise at last moment and same will be materialized.
- (i) In case Institute reserve the right to cancel the RFP partial or wholly without any reason.