Indian Institute of Technology Jodhpur

TENDER FOR E-PROCUREMENT OF Supply, Installation and Fixing of Hostel Furniture

Bids to be submitted online (CPPP)
For
(Technical and Financial bid as per schedule of requirement)

NIT No: IITJ/SPS/I/NR/2026-2027/05 dated 24 July 2026

भंडार एवं क्रय कार्यालय / Office of Stores & Purchase

प्रशासनिक भवन (पूर्व) /Administrative Building (East),
भारतीय प्रौद्यागिकी संस्थान / Indian Institute of Technology Jodhpur
राष्ट्रीय राजमार्ग - 62, नागौर रोड़, करवर/ NH 62 Nagaur Road, Karwar
जोधपुर - 342030/ Jodhpur-342030
ईमेल / eMail: sps@iitj.ac.in

SCHEDULE

Name of Organization	Indian Institute of Technology Jodhpur
Open Tender Notice No. (NIT)	**NIT No: IITJ/SPS/I/NR/2026-2027/05 dated 24 July 2026**
Tender Type (Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods)	Goods
Type/Form of Contract (Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Buy
Product Category	Furniture
Is Multi Currency Allowed	No
Date of Issue/Publishing	24/07/26
Document Download/Sale Start Date	24/07/26
Document Download/Sale End Date	03/08/26
Last Date and Time for Uploading of Bids	03/08/26
Date and Time of Opening of Technical Bids	04/08/26
EMD	**Rs. 5,49,000/-**
No. of Covers (1/2/3/4)	02
Bid Validity Days (180/120/90/60/30)	90 days
Address for Communication	Office of Stores & Purchase, Institute Building (East), IIT Jodhpur, NH-62, Nagaur Road, Karwar, Jodhpur-342030
Contact No.	0291-280-1105
Email Address for Correspondence	sps@iitj.ac.in

Indian Institute of Technology Jodhpur (hereinafter referred to as the "Institute"), an Educational Institute of National Importance, invites online Bids in two-bid format for supply, installation and fixing of **"Hostel Furniture"** at the Institute as per the technical specifications given in the ***Annexure-I*** to the Tender form. All offers should be made in English and should be written in both figures and words. Tender forms can be downloaded from the CPP Portal (http://eprocure.gov.in/eprocure/app) & Institute website **http://www.iitj.ac.in/tenders/index.php?id=equipment**. The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, IIT Jodhpur reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

The bidder shall refer to the draft tender document uploaded on the Institute's Website to submit the bid on the CPP Portal link as mentioned in the above para.

1. INVITATION FOR TENDER OFFERS (Hostel Furniture)

The BIDDERs are requested to give detailed tender in two Bids i.e.

a. **Part - I: Technical Bid**
b. **Part - II: Financial Bid**

Technical Bid

1.1 Pre-Qualification and Technical Specification Qualification Criteria

The online envelope clearly marked as **"Technical Bid-Envelope No.1"** shall contain all the scanned copies of originals documents in single PDF Format for Pre-Qualification and Technical Specification Qualification:

Envelope No.1 (Following documents to be provided as single PDF file)				
S N	**Documents**	**Content**	**File Types**	**Submitted (Yes/ No)**
1.	Technical Bid (Pre-qualification)	Only manufacturer(s) or their sole authorized distributor / agent are eligible to bid. Authorization letter in the prescribed format from Original Equipment Manufacturer (OEM) in favor of authorized Agent to bid/conclude the order against this tender, must be provided with technical bid. Manufacturer's Authorization Letter as per ***Annexure-II.***	.PDF	
2.		Declaration Sheet as per ***Annexure – III***		
3.		*Certificate of Guarantee/Warranty (on OEM letter head) as per* ***Annexure-IV***	.PDF	

4.		**Experience:** The Bidder or its OEM (themselves or through reseller(s)) should have regularly manufactured and supplied same or similar category products to any Central / State Govt Organization / PSU for the last three financial years (2023-24, 2024-25 & 2025-26) before the bid opening date. The bidder should submit a work order copy and satisfactory work completion certificates issued by the respective buyer organization of the work order for each of the three financial years (2023-24 to 2025-26). Copies of relevant contracts to be submitted along with bids in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion. And, **Past Performance:** The Bidder or its OEM (themselves or through re-seller(s)) should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three financial years (2023-24, 2024-25 & 2025-26) before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts with Completion certificate to be submitted along with bid documents (In case of supplied through GEM, then the CRAC of Contract should be submitted). In case of bunch bids, the category related to primary product having highest bid value should meet this criterion rate should be lower than estimated value & including GST as applicable all other taxes levied by state & central government should be borne by firm complete. List of Govt. Organization/ Deptt. must also be attached as per ***Annexure-V.***	.PDF	
5.		Mandate Form for Electronic Fund Transfer / RTGS Transfer as per ***Annexure-VI***	.PDF	
6.		Compliance Sheet as per **Annexure-VII**	.PDF	
7.		Technical literature/ leaflets and complete specifications of quoted model(s) along with commercial terms and conditions.	.PDF	
8.		Scanned copy of EMD, wherever applicable, is required to submit the same in original in a sealed envelope at the following address on or before closing date: Officer-In-charge (Stores & Purchase), Office of Stores & Purchase, Institute Building (East), NH-62, Nagaur Road, Karwad, Jodhpur-342030, Rajasthan, Phone: 0291 2801 101, Email: sps@iitj.ac.in / In case of exemption from submission of Bid security, proof of registration with NSIC.	.PDF	

9.		Turnover details: Financial statements with net profit, duly audited / certified by Chartered Accountant (CA) of the last three financial years (2022-23, 2023-24 and 2024-25) along with the copies of Income Tax Return (ITR) and Annexure- IX must be enclosed with the technical bid. The Average net profit for the last three financial years shall be positive and minimum average Annual Turnover for last 3 financial years as per Annexure IX should be Rs **90 Lakhs** duly audited / certified by Chartered Accountant (CA).	.PDF	
10.	Technical Bid (Technical Specification qualification)	**Technical Compliance certificate**: This certificate must be provided indicating conformity to the technical specifications (**Technical Compliance Sheet as per Annexure-I**)	.PDF	
11.	**Additional Terms & Conditions**	**As mentioned with detailed technical specifications Annexure-I**		
12.	Exemption for Years Of Experience, Turnover and EMD	**MSE / Startup documents to be submitted by the bidder (if any)**	.pdf	
14.	MII Certificate	**Self-Declaration to be submitted by the OEM on letterhead as per Annexure-VIII**	.pdf	
Envelope No. 2				
S N	**Document**	**Content**		
1.	Financial Bid	Price bid should be submitted in BOQ format.	.xls	

Bid documents should be submitted as per the above sequence with Index page and page numbers (including technical literature). Each page of the bid should be signed & stamped in original. Unsigned bids will not be considered for evaluation. Each point of Envelope–I must be enclosed with the technical bid failing which the bid will not be evaluated. The tender of any tenderer, who has not complied with one or more of the conditions of pre-qualification criteria and technical qualification criteria and / or fail to submit the required documents in prescribed format as mentioned / or required / or conditional tender are liable to be summarily rejected. The technical evaluation is to be done on the basis of the documents of Envelope No.1 mentioned in the above table.

1.2 <u>Envelope 2 : "Commercial Bid" shall contain:</u>

i. Cost of all the items should be mentioned clearly and individually in the Commercial Offer (Part-II) only.
ii. The prices should be shown against each item for the purpose of Insurance claims / replacements if any.
iii. List of deliverables / Bill of materials and services.

<u>Note:</u>

(i) No request for extension of due date will be considered under any circumstances.
(ii) Joint Ventures (JV) are not allowed and no sub-contracting is also allowed with regard to supply, installation, commissioning, and warranty maintenance and after sales service. This is the sole responsibility of the Principals'/their authorized agents.

IIT Jodhpur may issue corrigendum to tender documents before due date of Submission of bid**.** The bidder is required to read the tender documents in conjunction with the corrigendum, if any, issued by IIT Jodhpur**.** The bidder is not supposed to incorporate the amendment in the body of the tender document

1.3 EVALUATION CRITERIA

Evaluation of Technical bid will be based on the strict compliance of the documents mentioned in Envelope No.1.

1.3.1. Even though any bidder may satisfy the above requirements, he/she would be liable to disqualification if he/she has:

(i) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria document.

(ii) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures/weaknesses etc.

1.3.2. BID EVALUATION

Based on results of the Technical evaluation IIT Jodhpur evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation.

(i) After arriving at final pricing of individual offers of all the short listed firms, the lowest firm will be awarded with Contract/Purchase Order.

1.4 **AWARD OF CONTRACT**

a) IIT JODHPUR shall award the contract to the technically qualified eligible BIDDER whose bid has been determined as the lowest evaluated financial bid.

b) If more than one BIDDER happens to quote the same lowest price and sample of both bidders are technically approved, IIT JODHPUR reserves the right to award the contract to more than one BIDDER or any BIDDER.

1.4.1 The Director, IIT Jodhpur reserves the right to accept the offer in full or in parts or reject summarily or partly.

Annexure – II

FORMAT FOR MANUFACTURER'S AUTHORISATION LETTER TO AGENT
(on OEM letter head)

Ref. No. Date:

To,
The Director
Indian Institute of Technology Jodhpur
NH-62, Nagaur Road, Karwar, Jodhpur-342030.

Sub.: Authorization Letter.

Dear Sir,

We,________________________, who are established and reputed manufacturers of____________________, having factory at____________________, hereby authorize M/s.________________________________ (name & address of Indian distributor /agent) to bid and conclude the order with you for the above goods manufactured by us.

We shall remain responsible for the tender / contract / agreement by the said M/s. _______________________,jointly and severely.

We ensure that we would also support / facilitate the M/s ____________________________on regular basis with technology / product updates for up-gradation / maintains / repairing / servicing of the supplied goods manufactured by us, during the warranty period.

In case duties of the Indian agent / distributor are changed or agent / distributor is changed it shall be obligatory on us to automatically transfer all the duties and obligations to the new
Indian Agent failing which we will ipso-facto become liable for all acts of commission or omission on the part of new Indian Agent / distributor.

Yours faithfully,

[Name & Signature]
for and on behalf of M/s. ___________________ [N*ame of manufacturer*]

Note: This letter of authorisation should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer. Only manufacturer(s) or their sole authorized distributor /

agent are eligible to bid. Authorization letter in the prescribed format (***Annexure – II***) from Original Equipment Manufacturer (OEM) in favour of authorized Agent to bid / conclude the order against this tender, must be enclosed with technical bid.

ANNEXURE-III

DECLARATION SHEET

We, ____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

The prices quoted in the financial bids are subsidized due to academic discount given to IIT Jodhpur.

We, further specifically certify that our organization has not been Debarred/Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years and that there is no enquiry going on by CBI/ED/any other Govt. agency against the firm.	NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent
1 Phone	
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	
6 GST Number	
7 Kindly provide bank details of the bidder in the following format: a) Name of the Bank	
b) Account Number	
c) Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder	

(Signature of the Tenderer)

Name:

Seal of the Company

Annexure: IV

Certificate of Guarantee/Warranty (on OEM letter head)

I / We certify that the guarantee / warranty shall be given for a period of **3 (Three)** Years starting from the date of the satisfactory supply, installation and fixing over of the Furniture and the work completed under the contract. During the guarantee / warranty period, I / we shall provide the "after sale service" and the replacement of defective / or any part(s) of the furniture or rectification of defects of work of the furniture will be free of cost. The replacement of the parts shall be arranged by us, at our own cost and responsibility. We undertake that the above guarantee / warranty shall begin only from the date of successful installation. The benefit of change in dates of the guarantee / warranty period shall be in the interest of the user / your organization.

I / We shall try to repair the furniture at Institute premises. However, in case it is not possible to repair the Furniture at Institute premises, we will take out the Furniture to our site on our own expenses. We shall take the entire responsibility for the safe custody and transportation of the Furniture taken out for repairs till the Furniture is rehabilitated to the Institute after repair. If any loss of Furniture occurred during our custody, we will restore it / compensate to Institute for such losses.

I / We guarantee that in case we fail to carry out the maintenance work within the stipulated period, the Institute reserves the right to get the maintenance work carried out at our risk, cost and responsibility after informing us. The expenses of the same shall be recoverable from us with / without interest in accordance with the circumstances.

I / We guarantee that the Timely Servicing/rectification of defects during warranty period: After having been notified of the defects/ service requirement during warranty period, Seller has to complete the required Service / Rectification within 15 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG).Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

I / We guarantee to the effect that before going out of production of the spare parts, we will give the adequate advance notice to Institute so that Institute may undertake to procure the balance of the life time requirements of the spare parts.

Annexure-V

List of Govt. Organization/Deptt.

The bidder must submit the summary of the experience in the following format along with necessary supporting documents.

S. No.	P.O. / Contract Order No / CRAC No.	Date of the P.O. / Contract Order No / CRAC No.	Name of client/organization	Name / Description of item (Same or similar category)	Quantity supplied, and accepted	CRAC / Completion Certificate submitted along with bid (Yes/No)

Signature of Bidder

Name: ____________________________

Designation: ________________________

Organization Name: ___________________________

Contact No. : _____________________________

Annexure-VI

MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER

Date: / /

To
The Director
Indian Institute of Technology Jodhpur
NH 62 Nagaur Road Karwar 342030

Sub: Authorization for release of payment / dues from Indian Institute of Technology, Jodhpur through Electronic Fund Transfer/RTGS Transfer.

1. Name of the Party/Firm/Company/Institute:

2. Address of the Party:

City____________________________Pin Code________________________
E-Mail ID___________________________Mob No:_____________________
Permanent Account Number_______________________________________

3. Particulars of Bank:

Bank Name:		Branch Name:	
Branch Place:		Branch City:	
PIN Code:		Branch Code:	
MICR No.:			

(9 Digit number appearing on the MICR Bank of the Cheque supplied by the Bank, Please attach a Xerox copy of a cheque of your bank for ensuring accuracy of the bank name , branch name and code number)

IFS Code:(11 digit alpha numeric code)											

Account Type	Savings	Current	Cash Credit

Account Number:																

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold Director, Indian Institute of Technology Jodhpur responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: ________________
Date: ________________

Signature & Seal of the Authorized Signatory of the Party

Certified that particulars furnished above are correct as per our records
Bankers Stamp:

Date: _____________

Signature of the Authorized Official from the Bank

N.B: Please fill in the information in CAPITAL LETTERS, computer typed; please TICK wherever it is applicable.

Annexure-VII

INDIAN INSTITUTE OF TECHNOLOGY JODHPUR COMPLIANCE SHEET (to be submitted in .PDF)			
IMPORTANT NOTE THIS STATEMENT SHOULD BE DULY FILLED AND ENCLOSED WITH QUOTATION.NON-RECEIPT OF THIS STATEMENT OR INCOMPLETE DETAILS PROVIDED WILL LEAD TO REJECTION OF TENDER			
Tender Enquiry No:			
S. No.	**Commercial Aspects**	**IITJ Terms**	**Response of the Vendor**
1.	Terms of Delivery	FOR	
2.	Terms of Payment	After successful delivery, installation and fixing	
3.	Mode of Payment	Online Transfer	
4.	Bank Details for making Payment	To be enclosed	
5.	Validity of Quote	90 days from the date of opening of the Tender	
6.	Name of Manufacturer/Bidder/ Reseller	Name & complete address of the Manufacturer/ Bidder/ Reseller	
7.	Currency in which quoted	INR	
8.	Delivery Period	**25 days** from effective date of confirmation of sample after award of contract/P.O.	
9.	No. of Lots	01 lot or, delivery may be effected in a staggered manner, if required by the institute	
10.	Installation/Supply	IIT Jodhpur, Karwar	
11.	Earnest Money Deposit (EMD)	Rs. 5,49,000/- (BG/FD/DD)	
12.	Warranty	3 Years	
13.	Liquidated damages **(mandatory requirement, if not accepted quotation will not be considered)**	(0.5% of per Week maximum upto 5% of the contract value)	
14.	Order to be placed on	complete address with contact details of the supplier	
15.	Name & Address of the Firm:		

16.	All the pages of the tender documents to be numbered in numeric (eg. 1,2,3….)		
17.	Compliance (choose any one)	We hereby accept all the terms & conditions/instructions of the tender. Or We hereby accept all the terms & conditions/instructions of the tender except the one mentioned in separate sheet (mention the non- compliance conditions in separate sheet)	
18.	PBG (Duration of PBG required 38 Months)	The successful bidders shall submit the PBG @3% of the total work order/contract value in the form of BG/FD.	
19.	Signature &Name of the authorised signatory with stamp of the firm:		

Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature along with Bill of Material (BoM) mentioning all the terms & conditions clearly, must be enclosed with the technical bid *(Annexure-VII)*.

Annexure- VIII

Make in India Certificate

In line with Government Public Procurement (Preference to Make in India), Order 2017, P- 45021/2/2017-PP (BE-II) dated 16.09.2020 and subsequent clarification No P-45021/102/2019- BE-II-Part(1) (E-50310) dated 04.03.2021, we hereby certify that we M/s _________________, are local supplier meeting the requirement of minimum local content_________(in %) as defined in above order for the material against Enquiry No. __________ .

Details of location at which local value addition will be made is as follows:

_____________(Place).

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

The above declaration does not include services such as transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc as local value addition.

(Vendor’s Seal & Sign)

Annexure- IX

(To Be Issued by Practising Cost/Chartered Accountant on the Letter Head)

CERTIFICATE OF TURNOVER/ PROFIT

This is to certify that M/s_______________________________ (Agency Name & Address) is in the business of Manufacturing / Reselling of Furniture ---------------. Their Turnover and profit in each Financial Year during the preceding 03 (Three) years are as given below:

Y e a r	Turnover (In Rupees)	Profit (in Rupees)
FY 2022-23		
FY 2023-24		
FY 2024-25		
Average Turnover:		

This is further to certify that the above Turnover is in line with the Turnover declared by the Agency in their Income Tax Returns filed under PAN NO. ____________.

Place:

Date:

Seal and signature of Cost/ Chartered Accountant with UDIN

Annexure-I

Specification of Hostel Furniture

S. No.	Specifications	Images
1.	**Bunk Bed:** Overall dimensions: 975 mm (W) × 2040 mm (L) × 2100 mm (H) (±10 mm tolerance) The bunk bed shall be fabricated from CRCA s pipes (round, rectangular and square sections) and finished with epoxy polyester powder coating in approved colour shade. Mattress shall not be included. Main vertical legs shall be made of 38 mm dia CRCA metal round pipe with minimum wall thickness of 1.6 mm. Structural support members shall be made of 25 mm dia CRCA metal round pipe of 1.6 mm thickness. Side frame members shall be fabricated using 50 × 25 mm rectangular CRCA pipes of 1.6 mm thickness. The mattress support frame shall consist of minimum five cross members made of 25 × 25 × 1.6 mm square pipes evenly spaced along the bed length. The ladder shall be fabricated from 19 mm dia CRCA metal round pipe with minimum wall thickness of 1.6 mm, securely welded to the bed frame and finished with the same powder coating as the main structure. Mattress base of each of the two bunks shall consist of 12 mm thick plywood conforming to IS 303. Height from floor to lower berth: 381 mm (approx.) Height from floor to upper berth: 1050 mm (approx.) The bed legs shall be provided with high-density nylon or PVC floor protectors (leg caps). All metal components shall be free from dents, burrs and sharp edges. Dimensional tolerance for all components shall be within ±10 mm.	

2.	**Metal Almirah** Overall dimensions of the almirah (excluding levellers): 1980 mm (H) × 916 mm (W) × 486 mm (D). The almirah shall be of welded construction fabricated from CRCA sheets. Shelves shall be made of CRCA sheets and assembled using corrosion-resistant fasteners. Doors shall be made of 1.0 mm thick high-yield strength CRCA sheets, while all other components shall be made of 0.8 mm thick CRCA sheets. The almirah shall have two hinged doors with separate locking arrangement each for two users. Each compartment shall be provided with three independently adjustable shelves creating four storage spaces, including one with a round hanging rod for clothes. Each door shall be provided with independent padlock provisions (fixed padlock staple with door slot provision OR hasp and staple) to allow separate locking of both compartments. Shelves shall be height-adjustable using suitable mounting slots or brackets. Each shelf shall support a minimum uniformly distributed load of 40 kg without permanent deformation. The almirah shall be provided with M10 screw-type levellers with hexagonal plastic base for floor leveling. Shelf supports shall be provided using 2 mm thick powder-coated bracket holders. All metal components shall be free from dents, burrs and sharp edges. Dimensional tolerance shall be ±10 mm.	
3.	**Mobile Pedestal Side Table with Three Drawers** Overall dimensions shall be 390 mm (W) × 450 mm (D) × 674 mm (H). The unit shall be of rigid knockdown construction fabricated from CRCA sheets. Material thickness shall be 0.8 mm CRCA sheet for the top, sides, drawer front, frame members, back panel and drawer components. The unit shall be provided with three drawers operating on telescopic channels to ensure smooth movement. The drawer shall be provided with a 10-lever cam lock for secure locking. Reinforcing triangular plates shall be pop-riveted at the bottom corners to improve structural rigidity. The unit shall be mounted on four molded nylon casters with metal bolt inserts to ensure smooth mobility, with one anti-toppling caster provided at the front for stability. All metal components shall be free from dents, burrs and sharp edges. Dimensional tolerance shall be ±10 mm.	
4.	**Student Table Without Storage** Overall dimensions of the table shall be 900 mm (W) × 600 mm (D) × 750 mm (H). The work surface shall be made of 25 ± 0.5 mm thick plywood (BWP conforming to IS 710), finished with 1.0 mm thick mica of approved make and shade, and provided with 2 mm thick PVC edge banding on all exposed edges. A horizontal stretcher/footrest rod made of the same section shall be provided between the side legs at the mid-span of the table frame to improve structural stability and provide a footrest for the user.	

	Wooden panels shall be fixed to the metal understructure using suitable chipboard screws. All metal parts shall be powder coated. All metal components shall be free from dents, burrs and sharp edges.	
5.	**Student Chair** Overall chair dimensions shall be approximately 572 mm (W) × 624 mm (D) × 860 mm (H) (mid-back range) The seat and back shall be made from injection-moulded polypropylene (PP) with ergonomic contouring to provide comfortable seating for extended study periods. The seat shall have smooth rounded edges and adequate ventilation slots for comfort and durability. The understructure shall be fabricated from 25 mm diameter MS ERW round tubes with wall thickness of minimum 1.2 mm. The chair shall be provided with moulded PVC or polypropylene armrests securely fixed to the metal frame. Plastic components shall be UV stabilised and impact resistant. All metal parts shall be epoxy polyester powder coated with minimum coating thickness of 60–70 microns. All metal components shall be free from dents, burrs and sharp edges. Dimensional tolerance shall be ±10 mm.	

Additional Terms & Conditions

1. The OEM shall have valid **ISO 9001:2015, ISO 14001:2015, ISO 45001:2018, ISO 50001:2018** issued by any valid independent, third-party certification bodies accredited by NABCB or IAF, and **AIOTA Certificate** (Educational Furniture Range: Classroom Furniture Range and Institutional Furniture Range or covering the items mentioned in the bid), issued by All India Occupational Therapists Association. **Mere submission of certificate of compliance or verification of compliance issued by any other agency will not be accepted.** All the relevant documents should be provided by the bidder.

2. The supplied items shall carry a comprehensive onsite warranty of 36 months from date of final acceptance of goods or after completion of the installation at the consignee/buyer location, whichever is later. The supplier should guarantee the rectification of the supplied items in case of any damage/breakdown/defect within the guarantee period and preferably replace/repair the defective part (manufacturing defect) within 07 days, from the date of the complaint received through email. Penalty as per the bid document conditions shall be applicable in case of failure to complete the rectification with defined time limit.

3. Sheet cutting, wherever applicable, shall be carried out using CNC-controlled cutting equipment. Pipe bending, wherever applicable, shall be carried out using CNC pipe bending equipment. Welding, wherever applicable, shall be carried out using automated MIG welding or equivalent manufacturing process ensuring uniform weld quality. The bidder shall submit, along with the bid, a self declaration on its letterhead certifying the availability and usage of such equipment.

4. **OEM Authorization**

a. Wherever Authorised Distributors / resellers / bidders are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM having details such as name and address of OEM required to be furnished along with the bid. Ink-signed and stamped bid specific OEM authorization shall be provided by the bidder / reseller.
b. Bidders must also submit a Make in India declaration of the OEM, towards the percentage of local content clearly stating the location(s) at which the local value addition is made along with their bid, as per applicable Government of India Orders and amended from time to time.

5. **Sample & Delivery Schedule**

Sample inspection	After award of contract, the successful bidder shall submit the sample within 08 days after receiving the contract through eMail. After scrutiny and finalization of the sample by the Institute, the final delivery to be communicated to the vendor.
Full quantity delivery and installation	Within 25 days from the receipt of the confirmation of the submitted sample *Delivery may be effected in a staggered manner, if required by the Institute.*

6. The bidder shall upload the duly signed and stamped complete bid document, including the specification document and the Additional Terms and Conditions (ATC), as evidence of acceptance of all terms and conditions of the bid.

7. **Test Report submission**

a. With bid submission: OEM shall have calibrated testing equipment through NABL accredited lab and a copy of the same should be enclosed along with the submission of bid. The accreditation certificate provided by NABL to the testing laboratory should be provided by the bidder.

b. With supply of material:
  i. The powder-coated components shall be tested for Scratch resistance test of 4 kgs & for impact resistance test for 150 kgs/cm. The bidder shall furnish the mentioned test report at their own cost with supply of the material from NABL accredited laboratory.
  ii. The bidder shall submit a Test Certificate of materials used for manufacturing (CRCA/MS Sheet, Powder Coating etc.) from NABL-accredited labs at their own cost with the supply of the material.

8. A self-declaration of terms of supply & technical capability to manufacture/supply such bulk stores as mentioned in the bid document within the delivery period should be uploaded with the bid documents.

Generic

Experience Criteria

The Bidder or its OEM (themselves or through reseller(s)) should have regularly manufactured and supplied same or similar category products to any Central / State Govt Organization / PSU for the last three financial years (2023-24, 2024-25 & 2025-26) before the bid opening date. The bidder should submit a work order copy and satisfactory work completion certificates issued by the respective buyer organization of the work order for each of the three financial years (2023-24 to 2025-26). Copies of relevant contracts to be submitted along with bids in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion. The bidder must submit the summary of the experience in the following format along with necessary supporting documents.

S. No.	P.O. / Contract Order No / CRAC No.	Date of the P.O. / Contract Order No / CRAC No.	Name of client/organization	Name / Description of item (Same or similar category)	Quantity supplied, and accepted	CRAC / Completion Certificate submitted along with bid (Yes/No)

Past Performance

The Bidder or its OEM (themselves or through re-seller(s)) should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three financial years (2023-24, 2024-25 & 2025-26) before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts with Completion certificate to be submitted along with bid documents (In case of supplied through GEM, then the CRAC of Contract should be submitted). In case of bunch bids, the category related to primary product having highest bid value should meet this criterion rate should be lower than estimated value & including GST as applicable all other taxes levied by state & central government should be borne by firm complete. The past performance information must be summarized and submitted in the following format by the bidder:

S. No.	P.O. / Contract Order No / CRAC No.	Date of the P.O. / Contract Order No / CRAC No.	Name of client/organization	Name / Description of item (Same or similar category)	Quantity supplied, and accepted	Page number in the supporting documents submitted.

The bidder should have never been blacklisted/debarred/suspended :

The bidder should have never been blacklisted/debarred/suspended - by any Central / State Govt Organization / PSU due to any reason. The bidder who is blacklisted/debarred/suspended within the last 2 years is not eligible to participate in this bid. The bidder shall submit declaration thereof only on a ₹100 non-judicial stamp paper, duly signed and stamped by the authorised signatory.

Bidder Financial Standing

The bidder should not be under liquidation, court receivership or similar proceedings, and should not be bankrupt. Bidder to upload the self/declaration/undertaking to this effect with bid.

Bidder / OEM should have the following ATC.

1. Factory license: The Bidder/OEM shall possess a valid Factory license issued by respective State Govt through the Dept of Factories (or Directorate of Industrial Safety & Health/State Labour Dept.)
2. Not Obsolete: The bidder shall quote only current products that are not obsolete in the market and that have a minimum residual market life of five (5) years. The offered product shall not be declared end-of-life by the OEM during this period.
3. Service & Support: The Bidder/OEM shall provide adequate service support to the Institute at the Institute location during the warranty period.