



Indian Institute of Technology Jodhpur
Office of Research & Development

No. IITJ/R&D/2020-21/ 02

Date: 11 February 2021

NOTIFICATION

Subject: Provision for issuance of Invoice for utility charges

As approved by the *Research & Development Management Committee* in its 3rd meeting held on 18 November 2020, it is hereby notified that invoice may be issued by the Office of R&D in accordance with proposal of Project Investigator for utility charges. Utilities include various services and goods used during the project period. At the time of exit point or end of a project, invoice shall be issued by the Office of R&D on specific request of PI so that the PI can make payment to Institute for availing utilities such as: -

- a. Project report compilation
- b. Printing & photocopy of report etc.
- c. Computer Centre Facilities, etc.

This issues with the approval of the competent authority.

Baikuntha Nath Sahu
Assistant Registrar (R&D)

Copy to:

1. Director – for kind information
2. Dean (R&D) / Associate Dean (R&D)
3. Registrar
4. Deputy Registrar (R&D - Accounts)
5. All Faculty Members
6. All Offices
7. Office of R&D
8. Webmaster for uploading in the INTRANET of the Institute Website