



Indian Institute of Technology Jodhpur
Office of Research & Development

No. IITJ/R&D/2023-24/13

Date: 15...January 2024

Notification

Subject: Overhead charges for Workshops/Seminar/Conference Projects -reg.

It is hereby notified that the guidelines for Overhead charges for Workshops/Seminar/Conference Projects are as follows:

1. In Workshops/Seminar/Conference projects at the initial level there will not be any overhead. At the end of the Workshops/Seminar/Conference projects, if there is a surplus amount then 15 % of that surplus amount should be charged as overhead by the Office of R&D and the rest amount can be carried forward to the next year.
2. No honorarium should be paid from the surplus amount to the Project Investigator (PI)/Co-Project Investigator (Co-PI) of Workshops/Seminar/Conference projects.
3. For Staff Members who have provided administrative support in organizing the Workshops/Seminar/Conference, an honorarium may be given after deduction of overhead as mentioned above.

This issues with the approval of the Competent Authority.

Prof. Samanwita Pal
Dean(R&D)

Distribution:

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