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Ethical Policy

Having an ethical Institutional policy that provides guidance for employees and other internal stakeholders on ethical behaviors can reduce misbehavior in the Institute.

Additionally, a strong ethical culture can help to create a culture of accountability, as employees are more likely to be held responsible for their actions when ethics is an integral part of the institutional culture, increased employee job satisfaction, affective commitment, and willingness to recommend their institution to others.

Policies for different Castes

Implementation of the Government of India Reservation policies / Welfare measures

One of the main objectives of the Inclusivity Cell is to implement the Government of India Reservation Policies / Welfare measures for Scheduled Castes (SC) / Scheduled Tribes (ST) / Other Backward Class (OBC)/ Persons with Disability (PWD) / Economically Weaker Section (EWS) / LGBTQ & other Minority Communities about the Admission of Students, the Recruitment of Faculty and Non-faculty positions, and other benefits, as applicable.

Scheduled Castes (SC)

Scheduled Castes are those castes/races in the country that are notified as Scheduled Castes as per provisions contained in Clause 1 of Article 341 of the Constitution. More details are available on the below link:

<https://documents.doptirculars.nic.in/D2/D02adm/Introductory.pdf>

The Constitution of India has prescribed protection and safeguards for the Scheduled Castes (SCs), Scheduled Tribes (STs), and other weaker sections, either specially or the way of insisting on their general rights as citizens, with the object of promoting their educational and economic interests and removing social disabilities. These social groups have also been provided institutionalized commitments through the statutory body, the National Commission of SCs. The Ministry of Social Justice & Empowerment is the nodal Ministry that oversees the interests of the Scheduled Castes.

Scheduled Tribes (ST)

The term 'Scheduled Tribes' first appeared in the Constitution of India. Article 366 (25) defined scheduled tribes as "such tribes or tribal communities or parts of or groups within such tribes or tribal communities as are deemed under Article 342 to be Scheduled Tribes for the purposes of this constitution". Article 342, reproduced below, prescribes the procedures to be followed in the specification of scheduled tribes.

<https://documents.doptirculars.nic.in/D2/D02adm/Introductory.pdf>

Other Backward Class (OBC)

The Other Backward Class (OBC) is a collective term used by the Government of India to classify educationally or socially backward castes. It is one of several official classifications of the population of India, along with General castes, Scheduled Castes, and Scheduled Tribes (SCs and STs).

Criteria to identify the portion of the population comprising the “**creamy layer**” have been recommended, including the following:

Children of those with a family income above Rs.8,00,000/- a year should be considered creamy layer and excluded from the reservation quota.

The OBC list presented by the National Commission for Backward Classes is dynamic (*castes and communities can be added or removed*) and is subject to change from time to time depending on social, educational, and economic factors. For example, the OBCs are entitled to 27 % reservations in Public Sector Employment and Higher Education. In the Constitution, OBCs are described as ‘socially and educationally backward classes,’ and the government is enjoined to ensure their social and educational development.

Policy for the Persons with Disability (PWD) (Divyang; दिव्यांगजन)

The Government of India has enacted the **Rights of Persons with Disabilities Act, 2016**, which gives effect to the United Nations Convention on the Rights of Persons with Disabilities and for matters connected therewith or incidental thereto. WHEREAS the United Nations General Assembly adopted its Convention on the Rights of Persons with Disabilities on the 13th day of December 2006. AND WHEREAS the aforesaid Convention lays down the following principles for the empowerment of persons with disabilities:

- (a) respect for inherent dignity, individual autonomy, including the freedom to make one's own choices, and independence of persons;
- (b) non-discrimination;
- (c) full and effective participation and inclusion in society;
- (d) respect for difference and acceptance of persons with disabilities as part of human diversity and humanity;

- (e) equality of opportunity;
- (f) accessibility;
- (g) equality between men and women;
- (h) respect for the evolving capacities of children with disabilities and respect for the right of children with disabilities to preserve their identities.

Empowerment of Persons with Disabilities (PwD)

Initiatives are taken by IIT Jodhpur towards empowerment of Persons with Disabilities (PwD) to facilitate their participation in all walks of life and enjoy their rights equally with dignity and respect:

1. IIT Jodhpur is following reservation guidelines for PwD candidates as per existing Government of India norms as applicable from time to time.
2. An infrastructure support ramp and a railing are provided across the campus. The ramps are also in the Sports Complex.
3. Lifts have been provided for all Academic blocks, Hostel blocks, and Campus quarters.
4. Medical clinic with well-equipped facilities 24*7 and night duty doctors/attendants. Ambulance service is also provided 24*7 for all students.
5. IIT Jodhpur is encouraging the PwD students to participate actively in culture and sports activities and has initiated coaching camps in various sports and games.
6. The Institute provides hostel accommodations to students with disabilities on the ground floors for easy access to services and resources in different hostels located at the IIT campus.
7. Ramps, lifts, and separate washrooms are available in all the buildings of the Institute for the convenience of students with disability.
8. The Student Wellbeing Committee is especially sensitive to the needs of students with disability and provides the required psychological support.
9. Providing transport facilities for differently abled students.
10. Scholarship for Students with Disabilities as per GOI Guidelines.
11. The Institute is following the guidelines of the 'Rights of Persons with Disabilities (RPWD) Act, 2016, for the candidates belonging to the PwD category, like providing Scribe /compensatory time for examination and easy access to classrooms through ramps/lifts, etc.
12. The Institute has ramps and lifts for students and employees with disabilities in all academic buildings, residential buildings, and student hostels.

Also, accessible toilets for disabled persons are available in all the hostels and academic buildings. Residential buildings are constructed based on the requirements.

Some photos of the facilities that are provided by IITJ to the PwD employees and Students:



Ramps



Lifts

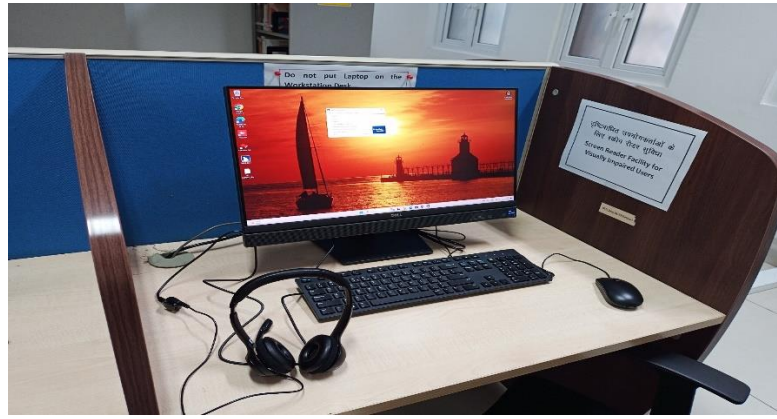
Washroom

13. **Screen Reader for Visually Impaired Users**

The Screen Reader facility in the library of IIT Jodhpur is a significant step towards ensuring equal access to information for visually impaired users. This technology converts text on the computer screen into speech or Braille, allowing visually impaired users to navigate and use the library's resources more independently.

The introduction of screen readers not only supports visually impaired users in their academic pursuits but also promotes their overall inclusion in the academic community. By providing this facility, the library demonstrates its commitment to creating an inclusive and accessible environment for all users, regardless of their physical abilities.

This initiative aligns with the broader trend of incorporating assistive technologies in libraries to enhance accessibility for individuals with disabilities. By adopting these technologies, libraries can significantly improve the learning experience for visually impaired users and contribute to their academic success.



Policy for the Economically Weaker Section (EWS)

Persons who are not covered under the scheme of reservation for SCs, STs, and OBCs and whose family has a gross annual income below Rs. 8 Lakh (Rupees eight lakh only) are to be identified as EWSs for the benefit of reservation. Income shall also include income from all sources, i.e., salary, agriculture, business, profession, etc., for the financial year prior to the year of application.

1. Also, persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:
 - a) 5 acres of agricultural land and above;
 - b) Residential area of 1000 sq. ft. and above;
 - c) Residential plot of 100 sq. yards and above in notified municipalities;
 - d) Residential plots of 200 sq. yards and above in areas other than the notified municipalities.
2. The property held by a "Family" in different locations or different places/cities would be clubbed while applying for the land or property holding test to determine EWS status.
3. The term "Family" for this purpose will include the person who seeks the benefit of reservation, his/her parents, and siblings below the age of 18 years, as well as his/her spouse and children below the age of 18 years.

Policy for the LGBTQ

LGBTQ is an umbrella term used to refer to lesbian, gay, bisexual, transgender, and queer. LGBTQ people represent a subset of individuals among the broader category of sexually and gender-diverse individuals. Sexual orientation, gender identity, and expression (SOGIE) is diverse and spans cultures across the world.

The Inclusivity Cell is entrusted to protect the rights of the LGBTQ community.

Policy for the International Community

The IIT Jodhpur has a vibrant cohort of International Students. IIT Jodhpur warmly welcomes the international community from across the globe. The

existing Office of International Relations promotes and assists candidates in pursuing their dreams through education in the Institute's various UG and PG programs. The Institute provides opportunities for holistic growth of the International Community without any discrimination. Presently, the Institute is admitting foreign nationals through the following schemes with opportunities for Scholarships:

- **Study in India (SII) Scheme**
- **Indian Council for Cultural Relations Scholarships (ICCR)**
- **The Association of South East Asian Nations (ASEAN)**

In line with the Government of India Policy, the Inclusivity Cell at IIT Jodhpur has been entrusted with the proper implementation and adoption of reservation policies and guidelines issued by the Government of India from time to time. The Cell deals with grievances from employees and students of SC, ST, OBC, PwD, EWS, and LGBTQ Category/community of the Institute. The Cell is also responsible for preparing/verifying the report(s) and addressing queries raised by the Ministry of Education, Govt. of India, related to the students and employees of the above categories of the Institute.

The inclusivity Cell at IIT Jodhpur is committed to implementing the above-mentioned policies of the Ministry of Education and the Govt. of India effectively to achieve comprehensive inclusion and diversity.

IIT Jodhpur follows the reservation norms of Govt. of India for candidates under the SC, ST, OBC, PwD, and EWS categories for admission in all UG and PG programs. The Institute provides the relaxation in eligibility criteria and application fees to SC, ST, and PwD candidates at the time of admission. The PwD students are exempted from paying the Tuition Fee. IIT Jodhpur participates in preparatory courses for one year for SC, ST, and PwD candidates who applied for undergraduate courses in IITs. On successful completion of the course, the students are offered direct admission to the already allocated undergraduate course the next year.

Further, to help students with academic deficiencies, especially SC, ST, and PwD Students, the following support mechanisms are created:

- There is a provision for academic probation for students with academic deficiency. A student placed on probation shall be monitored, including mandatory attendance in classes, special tutorials, and mentoring. Mentoring would comprise structured guidance under a senior student.
- These students can get B.Tech./B.Sc. in Engineering Science after completing the credit requirements as an exit degree for those with academic deficiency.
- Relaxation in minimum requirement on credits earned for continuation in a B.Tech. Program.
- Relaxation in CGPA for branch change
- **Language support:** Language is an important axis for inclusion/exclusion. The Institute is committed to providing language training to students who need it. For non-Hindi speakers (Indian and foreign) on campus, providing Hindi language support.

Fee remission is applicable for UG students as per the Ministry of Education, Govt. of India guidelines as given below:

1. SC, ST & PwD are eligible to get a full Tuition fee waiver.
2. Economically Weaker Section (EWS) Students (*whose family income is less than Rs. 1 lakh per annum*) are eligible for full fee remission.
3. The other economically backward students (whose family income is between Rs. 1 lakh to Rs. 5 lakhs per annum) shall get remission of 2/3rd of the fee.
4. Various scholarship details are available on the below link:

https://iitj.ac.in/uploaded_docs/Details%20of%20UG%20and%20PG%20Students%20Scholarship%2015092022.pdf

Recruitment Initiatives

- The Institute invites applications to meet the Reservation Policy as per the requirement through Special Recruitment Drives for Teaching and Non-Teaching positions.
- The Institute seeks applications from foreign nationals for positions at different academic grade levels as per the approved policy by the Board of Governors, IIT Jodhpur.

Anti-Discrimination Policy

The Anti-Discrimination Policy emphasizes creating a safe and inclusive workplace by preventing discrimination based on protected characteristics. It details the behaviors considered discriminatory and the actions taken against such behaviors, promotes fairness, equality, and positive work culture, and ensures all stakeholders of the Institute are treated with respect and dignity, regardless of their background or identity.

Employees who harass their colleagues will go through the Institute's disciplinary process, and the Institute may reprimand, demote, or terminate them depending on the severity of their offense.

Anti-Harassment Policy

The Anti-harassment policy emphasizes a commitment to a harassment-free environment. It prohibits intimidation, humiliation, sabotage, and discrimination based on various factors.

The anti-harassment policy expresses the Institute's commitment to maintaining a workplace that's free of harassment so the employees can feel safe and happy. The Institute does not tolerate anyone intimidating, humiliating, or sabotaging others in the workplace. The Institute also prohibits willful discrimination based on age, sexual orientation, ethnicity, race, religion, or disability.

This anti-harassment policy, including sexual harassment, applies to all Institute stakeholders. Harassment includes bullying, intimidation, direct insults, malicious gossip, and victimization.

The consequences for violating the policy can vary based on the severity and frequency

of the offense. They can range from counseling sessions to educate the offender about their behavior, written reprimands added to their personnel file, suspensions without pay, or even termination in severe cases.

Internal Complaints Committee (ICC)

The Institute has formulated IIT Jodhpur (Prevention, Prohibition and Redressal of Sexual Harassment) Rules, 2023 in line with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Government of India to deal with Sexual Harassment. The mandate of the Internal Complaints Committee (ICC) is to evolve a mechanism for the prevention and redressal of any type of Sexual harassment complaints.

https://iitj.ac.in/footer/index.php?id=anti_sexual_harassment_policy

Grievance Redressal Mechanism

IIT Jodhpur has a robust Grievances Redressal mechanism to address all types of grievances, complaints, and malpractices, including those received from Students, Faculty, and other Stakeholders of the Institute.

Having a good grievance structure in place has multiple benefits, but the chief advantage is that it ensures that the Institute maintains positive employee relations. Effective grievance procedures promote consistency, transparency, and fairness in dealing with workplace complaints.

<https://iitj.ac.in/committee/grc.php>

Disciplinary Committee

The Disciplinary Committee ensures compliance with the Code of Discipline and Conduct for students and will suggest suitable action in case of its violation. In case of matters concerning the Institute, the Disciplinary Committee is empowered to make decisions.

A student shall invite disciplinary action from the Institute if he/she violates the Code of Conduct; the actions may include reprimand, disciplinary probation, fine, debarring from examinations, withdrawal of scholarship and/or placement services, withholding of grades and/or degrees, cancellation of registration, and even expulsion from the Institute.

<https://iitj.ac.in/assets/uploads/document/2024/04/2024-04-15-661d4bc916500-1713195977.pdf>