

**) General Guidelines for utilisation of PMRF Research Grant at IIT Jodhpur**

As per the guidelines for PMRF, the MOE has granted a Research grant of Rs. 2 Lakhs per year (total Rs. 10 lakh) to the PMRF Ph.D. scholars. PMRF Ph.D. scholars can utilize this amount before completion of one year from the date of joining or accumulate this amount and utilize before five years or till the date of submission of Ph.D. thesis whichever is earlier. PMRF Ph.D. scholars can utilize this fund to cover following expenses in concurrence with the supervisor and Head of the Department.

1. Purchase of books, conference proceedings, eBooks, reprints of research articles, and journal subscription charges.
2. Purchase of equipment, instruments, accessories of equipment, the software required for the research purpose.
3. Computation charges, stationery, and postal charges.
4. Travel, registration fee, visa charges, accommodation, and DA to attend national/international conferences either within India or outside India to present their research paper. Support for International Conferences/Research visits outside India available only after completion of SOTA. The registration fee for e-conference is also permitted.
5. Travel, registration fee, accommodation, and DA to participate in conferences, symposiums, workshops, seminars, training, short-term course, and other similar programs which will be helpful to improve the domain knowledge of the research scholar without paper or as a resource person.
6. Over-length page charges for the top tier and SCI-indexed journals, color photographs in journals, thesis work, and conference proceeding including language editing charges.
7. Annual and Life membership charges in professional bodies/societies.
8. Expenses incurred for maintenance or repairing of equipment/instrument.
9. Cost incurred in fabrication work, sample analysis, testing, cost of chemicals, consumables, glassware, stationaries, Internet/dongle/routers, printer cartridges, External memory devices, and internet modem.
10. No advance for purchase. However, travel advance for International Conference outside India may be given subject to a maximum of 80% of the costs involved or the remaining amount in the grant, whichever is lower.
11. Following items are regulated; it can be purchased only once: Printer, Scanner, Laptop/Notebook/ PC/Desktop, I-Pad/ E book reader/Tablet.

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12. All the purchases to be carried out as per the rules and regulation of the latest General Financial rules of the Government of India and as per the Institute norms.
13. Entitlement of travel and accommodation charges as per the norms of the Institute for Ph.D. students. Under special circumstances, the student may be permitted for air travel with the due approval of the Dean/ Associate Dean (Students).
14. All Items Non-Consumables and consumables purchased must be entered in the appropriate stock register of concerned departments/Schools/IDRP/Centers. If the student wishes to retain the laptop at the time of dissertation/ end of the program, he/ she can do so by depositing an amount considering 20% depreciation cost per annum.
15. All bills/cover notes to be verified by the Ph.D. Supervisor & Ph.D. student and countersigned by Head of the Departments/Schools/IDRP/Centers.

**Furniture and office equipment items cannot be utilized under PMRF Research Grant.**

**B) Procedure for claim for Advance/Reimbursement of bills from PMRF Research Grant.**


The form for applying for PMRF Research Grant is available at Academic Homepage>downloadable forms >


a) General Guidelines for PMRF Research Grant- IIT Jodhpur and

b) Procedure for claim for Advance/Reimbursement of bills from PMRF Research Grant will be as per institute norms.

c) Duly filled form must be submitted along with the statement of Account and receipts/invoices/Vouchers (as per Institute norms) duly signed by the concerned supervisor/HOD to Dy./ Assistant Registrar for settlement.

  
Coordinator, PMRF  
17/3/2021

  
Associate Dean (PG)  
17/3/2021

  
Associate Dean (Students)  
17.3.2021