



॥ त्वं ज्ञानमयो विज्ञानमयोऽसि ॥

## Indian Institute of Technology Jodhpur

Old Residency Road, Ratanada, Jodhpur – 342011, Rajasthan

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Dated: 04/09/2017

### Open Tender Notice No. IITJ/SPS/BSBE/2017-18/02

#### Invitation for Tender Offers

Indian Institute of Technology Jodhpur invites offline Bids (Technical bid and Commercial bid) from eligible and experienced OEM (Original Equipment Manufacturer) OR OEM Authorized Dealer for **supply of Chemicals for Teaching Laboratory** from the date of receipt of the material as per terms & conditions specified in the tender document, which is available on CPP Portal <http://eprocure.gov.in/epublish/app> and also available on [www.iitj.ac.in](http://www.iitj.ac.in). The schedule is as follows:

Details of the item	Supply of Chemicals for Teaching Laboratory
Form of Contract	Buy
Product Category	Chemicals
Date of Issue/Publishing	04/09/17 (17:00 Hrs)
Document Download/Sale Start Date	04/09/17 (17:00 Hrs)
Document Download/Sale End Date	15/09/17 (15:00 Hrs)
Last Date and Time for submission of Bids	15/09/17 (15:00 Hrs)
Date and Time of Opening of Technical Bids	15/09/17 (16:00 Hrs)
Tender Fee	Rs.500/-
EMD	Rs.10,000/-
No. of Covers	01
Bid Validity days	180 days (From last date of opening of tender)
Address for Communication	Assistant Registrar (Stores & Purchase), IIT Jodhpur

**TECHNICAL SPECIFICATION:**

<b>S No.</b>	<b>Technical Specifications</b>	<b>Quantity</b>
1.	Western Blotting Teaching Kit, 5PR	02
2.	Radial Immunodiffusion Teaching kit, 20PR	01
3.	DOT ELISA Teaching Kit, 15PR	02
4.	Giemsa Stain Solution,100 ml	01
5.	Lymphocyte Separation Teaching Kit, 5PR	02
6.	Vybrant™ Phagocytosis Assay Kit, Catalog number: V6694	01
7.	Ficoll® Paque Plus GE Healthcare, 17-1440-02, 6x100ml	01
8.	BD CBA Human and Mouse Th1/Th2/Th17 Kit, catalog# 560484	01
9.	DAB Substrate	01
10.	CD11b antibody (SantaCruz,Sigma, Abcam,CST)	01
11.	CD8 antibody (SantaCruz,Sigma, Abcam,CST)	01
12.	Widal Test Teaching Kit, 20PR	01
13.	VDRL Test Teaching Kit, 10PR	02
14.	Latex Agglutination Teaching Kit, 20PR	01
15.	IgG Purification Kit (Protein A Based, Spin Column) 5PR	02

## Terms & Conditions Details

S.N	Specification
1.	<b>Due date:</b> The tender has to be submitted before the due date. The offers received after the due date and time will not be considered.
2.	<b>Preparation of Bids:</b> The offer/bid should be submitted in two bid systems (i.e.) Technical bid and financial bid. The technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate item wise price for the items mentioned in the technical bid.
3.	<b>EMD:</b> The tenderer shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs.10,000/- (Rupees Ten Thousand only) which is refundable and a non-refundable tender fee for an amount of Rs.500/- (Rupees Five Hundred Only) by way of demand drafts only. The demand drafts shall be drawn in favour of "Director, IIT Jodhpur", Payable at Jodhpur". The firm(s) who are registered with the National Small Industries Corporation (NSIC) / or Small Scale Industries (SSI) for the subjected goods are exempted to furnishing the EMD and tender fee. Self-attested photocopy of the valid registration certificate must be enclosed with the technical bid. The demand drafts for earnest money deposit & tender fee must be enclosed in the envelope containing the technical bid. Any technical bid is found without the demand drafts of earnest money deposit and tender fee will be rejected. The Institute will not be liable to pay any interest on such an amount. The earnest money deposit shall be forfeited, if the tenderer withdraws its bid during the period of tender validity. The earnest money deposit of the tenderer, whose tender has been accepted, will be returned on the submission of the Performance Security. Earnest money deposit of the successful tenderer shall be forfeited, if it refuses or neglects to execute the order or fails to furnish the required performance security within 70 days of issue of Purchase Order. After the award of the contract to the successful tenderer, the earnest money deposit of the unsuccessful tenderer(s) will be refunded within 30 days.
4.	<b>Opening of the tender:</b> The bids will be opened by a committee duly constituted for this purpose. Bids (complete in all respect) received along with EMD (if any) will be opened as mentioned at "Annexure: Schedule" in presence of bidders representative if available. Only one representative will be allowed to participate in the tender opening. Bid received without EMD (if present) will be rejected straight way. The technical bid will be opened first and it will be examined by a technical committee (as per specification and requirement). The financial offer/bid will be opened only for the offer/bid which technically meets all requirements as per the specification, and will be opened in the presence of the vendor's representatives subsequently for further evaluation. The bidders if interested may participate on the tender opening Date and Time. The bidder should produce authorization letter (as per Annexure-III) from their company to participate in the tender opening.
5.	<b>Acceptance/ Rejection of bids:</b> The Committee reserves the right to reject any or all offers without assigning any reason.
6.	<b>Validity:</b> Quoted rates must be valid for a period of 180 days from the date of the closing of the tender. The overall offer for the assignment and tenderer quoted price shall remain unchanged during the period of validity. If the tenderer quotes the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or changes his offer during the validity period,

	the tender is liable to be rejected and the earnest money deposited shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
7.	<b>Delivery &amp; Installation:</b> All the goods ordered shall be delivered at <b>Permanent Campus of the Institute, Karwar (NH-65), Jodhpur</b> , within 15 days from the date of issue of the purchase order. All the aspects of safe delivery shall be the exclusive responsibility of the supplier. If the supplier fails to deliver of the goods on or before the stipulated date, then a penalty at the rate of 1% per week of the total order value shall be levied subject to maximum of 10% of the total order value.
8.	<b>Late Delivery Charges:</b> If the supplier would fail to perform the delivery of the equipment and/ or which is not ready to use within stipulated time then penalty at the rate of 1% per week subject to maximum of 10% of the order value will be deducted.
9.	In case of <b>perishable store</b> , the rejected items should be replaced free of cost by the firm to the institute and no material will be received in case of breakage/tampering in packaging and necessary action may be initiated. Proper cold chain to be maintained from the manufacturer to the institute department.
10.	<b>Tender Preparation Expenses:</b> All costs incurred by the tenderer in the preparation of the tender, presentation and negotiating the contract including the site visits etc. will be borne by the tenderer themselves and in no case will be reimbursable by the Institute.
11.	<b>Financial Bid:</b> The rates should be quoted inclusive of the essential charges on FOR at destination site basis in the prescribed format (Annexure -I) with complete description. Name of the manufacturer, model number must be indicated clearly in the proforma invoice / quotation, failing which the same shall be liable for rejection. Where the equipment is composed of several subunits / component, the rate should be quoted for each subunit / component separately otherwise quotation is liable to be rejected. The words "Not Quoting" should be clearly written against any item of equipment for which the tenderer is not quoting. Institute is registered with DSIR, Govt. of India (Custom Duty Notification No. 51/96-Custom dt: 23 July, 1996 and Central Excise Duty Notification No. 10/97- Central Excise dt: 1 March, 1997) and is therefore, exempted from Excise Duty and partial exempted from Custom Duty (CD applicable to IIT Jodhpur is 5.15%). Exemption Certificate of the same shall be issued. NB: If any of the conditions mentioned in the tender enquiry document are alter / changed / modified / add any new condition, which are not compliance with tender enquiry document, by tenderer in their proposal, which may be treated as unresponsive and it may be rejected.
12.	<b>Tender Evaluation:</b> The Institute will evaluate the entire tenders, strictly on the basis of the terms & conditions incorporated in the tender enquiry document and terms, conditions etc. as stipulated by the tenderer(s) in their tender to determine whether these comply in all respects, as specified in the tender enquiry document. During the evaluation / scrutiny of the tenders, at any stage, if it is found that any of the tenderer(s) terms and conditions are not in compliance with tender enquiry document, Institute may seek the clarification within the specified time and if the tenderer fails to reply / or do not agree / accept the terms and conditions, their tender will be treated as unresponsive and it is liable for rejection. If the schedule of requirements contains more than one schedule, then offers for each schedule are to be evaluated and ranked separately, if it is in the benefit of the Institute, order may be awarded accordingly.

	<ul style="list-style-type: none"> <li>● Evaluation of the proposals shall be done in two stages as:           <ul style="list-style-type: none"> <li>(a) <b>Stage - I (Technical Evaluation):</b> The Institute will examine the detailed technical specification of the quoted model, whether these are complying with the specification as mentioned in tender document.               <ul style="list-style-type: none"> <li>● The tender which are not compliance with the tender specifications will be summarily rejected.</li> </ul> </li> </ul> </li> </ul> <p>After the evaluation of technical bid(s), a list of the tenderer(s) who qualify the technical evaluation shall be made. Shortlisted tenderer(s) shall be informed for the date, time and place of opening of the financial bid(s) and they may depute their representative/s to attend the opening of the financial bid(s). The financial bid(s) of the only technically qualified tenderer(s) will be opened.</p> <p><b>(b) Stage - II (Financial Evaluation):</b> Financial bid(s) of the only technically qualified tenderer(s) will be opened for financial evaluation.</p> <p>The financial bid(s) will be evaluated on the basis of the cost of the item with its all taxes, freight, and other charges, as quoted.</p> <p>If there is discrepancy between the unit price and total price (which is obtained by the multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly and same is to be conveyed to the tenderer with specified target time, if the tenderer does not agree with the observation of the Institute, the tender is liable to be ignored.</p>
13.	<p><b>Award of Contract:</b> After due evaluation of the financial bid(s), the Institute will award the order to the lowest evaluated responsive tenderer (hereinafter referred to as the "Supplier").</p>
14.	<p><b>Performance Security:</b> After the award of work, the supplier shall be required to submit the performance security in the form of irrevocable bank guarantee in the prescribed format (Annexure-IV) issued by any Nationalised/ Scheduled Bank / or Fixed Deposit Receipt, for an amount equal to the 10% of order value, within 70 days of issue of Purchase Order and <b>it will be kept valid for a period of 60 days beyond the date of completion of warranty period. Warranty Period will be commenced from the date of the installation of the supplied item. Hence, be careful at the time of calculation of the validity date of Performance Bank Guarantee.</b></p>
15.	<p><b>(I) Payment Terms for Indigenous Order :</b></p> <ul style="list-style-type: none"> <li>(i) 90% payment of the total order value will be released against receipt of the goods and successful installation and inspection at the Institute premises.</li> <li>(ii) Balance 10% of the order value shall be released after the submission of the performance security.</li> </ul> <p><b>(II) Payment Terms for Import Order:</b></p> <p><b>Option 1:</b> Payment will be made through irrevocable Letter of Credit (LC). Letter of Credit will be established in favour of firm to which order to be placed, after the submission of Performance Security. The firm shall furnish the Performance security Deposit for 10% of the order value in the form of Bank Guarantee in the prescribed format issued from any of Nationalized / Scheduled Bank of India for Satisfactory Performance of the contract. The bank Guarantee shall be valid for a period of 60 days beyond the date of completion of warranty period.</p> <ul style="list-style-type: none"> <li>a) Letter of Credit will be established on 100% of the ordered value. 80% (Eighty Percent) of the ordered value shall be paid of shipment of the</li> </ul>

	<p>equipment, on the submission of the following original documents through bank:</p> <p>Following documents are required for 80% payments:</p> <ol style="list-style-type: none"> <li>i) Airway Bill in Original. HAWB is acceptable.</li> <li>ii) Signed commercial invoice in duplicate for claiming 80% payment.</li> <li>iii) Certificate of Country of Origin.</li> <li>iv) Packing list in duplicate.</li> <li>v) Provide the manufacture's guarantee certificate and in-house inspection certificate.</li> </ol> <p>b) Balance 20% (Twenty Percent) of the ordered value shall be released after satisfactory installation / or commissioning and handing over of the equipment, on the submission of installation report duly certified by the Institute, through Bank.</p> <p>Following documents are required for 20% payments:</p> <ol style="list-style-type: none"> <li>i) Signed commercial invoice for claiming 20% payment.</li> <li>ii) Acceptance certificate by purchaser.</li> </ol> <p>c) All the bank charges within India will be borne by the Institute and outside India will be borne by the supplier.</p> <p><b>Option 2:</b> 100% payment will be made after receiving the material and submission of Bill of Entry, Airway Bill, Invoice, and submission of Performance Security. The firm shall furnish the Performance security Deposit for 10% of the order value in the form of Bank Guarantee in the prescribed format issued from any of Nationalized / Scheduled Bank of India for Satisfactory Performance of the contract. The bank Guarantee shall be valid till expiry of the Warranty period with provision for claim period of two (02) months means warranty period + 60 days.</p>
16.	<p><b>Site Preparation:</b> The supplier shall inform to the Institute about the site preparation, if any, needed for the installation of equipment, immediately after the receipt of the purchase order. The supplier must provide complete details regarding space and all the other infrastructural requirements needed for the equipment, which the Institute should arrange before the arrival of the equipment to ensure its timely installation and smooth operation thereafter.</p> <p>The supplier shall visit the Institute and see the site whether the equipment is to be installed and may offer his advice and render assistance to the Institute in the preparation of the site and other pre-installation requirements.</p>
17.	<p><b>Merger / Acquisition of Foreign Principal:</b> In case of merger of Foreign Principal with another Firm or acquisition of Foreign Principal by another firm, it shall be obligatory for the New Entity so formed after the merger of the Acquiring Firm, as the case may be, to take over all the duties and obligations / liabilities of the Foreign Principal and the New Entity / Acquiring Firm would ipso facto become liable for all acts of commission or omission on the part of original Foreign Principal as well as Indian Agent.</p>
18.	<p><b>Change of Indian Agent:</b> In case the Foreign Principal changes in Indian Agent then it shall be obligatory for Foreign Principal to automatically transfers all the duties and obligations to the New Indian Agent, failing which the Foreign Principal would ipso facto become liable for all acts of commission or omission on the part of New Indian Agent.</p>
19.	<p><b>Force Majeure:</b> Any delay due to Force Majeure will not be attributable to the bidder. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone,</p>

	flood, volcanic eruption or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Supplier or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Project for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the Supplier for a period exceeding a continuous period of 7 (seven) days.
20.	<b>Arbitration and Laws:</b> In case of any dispute or difference arising out of or in connection with the tender conditions / order and Contract, the Institute and the Supplier will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jodhpur only. The resolution of the Arbitrator shall be final and binding on both the parties.
21.	<b>Jurisdiction:</b> The courts at Jodhpur alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jodhpur court shall have jurisdiction in the matter.

**Format for Financial Bid**

(To be submitted on the letterhead of the company / firm)

Dated:

Sl. No.	Technical Specifications	Quantity required	Unit Price	GST Price	Total Price
1.	Western Blotting Teaching Kit, 5PR	02			
2.	Radial Immunodiffusion Teaching kit, 20PR	01			
3.	DOT ELISA Teaching Kit, 15PR	02			
4.	Giemsa Stain Solution,100 ml	01			
5.	Lymphocyte Separation Teaching Kit, 5PR	02			
6.	Vybrant™ Phagocytosis Assay Kit, Catalog number: V6694	01			
7.	Ficoll® Paque Plus GE Healthcare, 17-1440-02, 6x100ml	01			
8.	BD CBA Human and Mouse Th1/Th2/Th17 Kit, catalog# 560484	01			
9.	DAB Substrate	01			
10.	CD11b antibody (SantaCruz,Sigma, Abcam,CST)	01			
11.	CD8 antibody (SantaCruz,Sigma, Abcam,CST)	01			
12.	Widal Test Teaching Kit, 20PR	01			
13.	VDRL Test Teaching Kit, 10PR	02			
14.	Latex Agglutination Teaching Kit, 20PR	01			
15.	IgG Purification Kit (Protein A Based, Spin Column) 5PR	02			

**Note:**

1. I/We have gone through the entire terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.

**Signature & Seal of the Tenderer**



**<< Organization Letter Head >>  
DECLARATION SHEET**

We, \_\_\_\_\_ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

The prices quoted in the financial bids are subsidized due to academic discount given to IIT Jodhpur.

We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.	NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent
1 Phone	
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	
6 TIN Number	
7 PAN Number	
8 GST Number	
(In case of payment of Tender Fees) 9 DD No. (For Tender Fee)	
(In case of payment of EMD) 10 DD No. (For EMD)	
11 Kindly provide bank details of the bidder in the following format: a) Name of the Bank	
b) Account Number	
c) Kindly attach scanned copy of one Cheque book page to enable us to return the EMD to unsuccessful bidder	

**(Signature of the Tenderer)**

**Name:**

**Seal of the Company**

**Annexure - III**

**FORMAT FOR MANUFACTURER'S AUTHORISATION LETTER TO AGENT (on  
letter head)**

Ref. No.

Date:

To,  
The Director  
Indian Institute of Technology Jodhpur  
Old Residency Road, Ratanada, Jodhpur - 342011.

**Sub.: Authorization Letter.**

Dear Sir,

We, \_\_\_\_\_, who are established and reputed manufacturers of \_\_\_\_\_, having factory at \_\_\_\_\_, hereby authorize M/s. \_\_\_\_\_ (name & address of Indian distributor /agent) to bid, negotiate and conclude the order with you for the above goods manufactured by us.

We shall remain responsible for the tender / contract / agreement negotiated by the said M/s. \_\_\_\_\_, jointly and severally.

We ensure that we would also support / facilitate the M/s \_\_\_\_\_ on regular basis with technology / product updates for up-gradation / maintains / repairing / servicing of the supplied goods manufactured by us, during the warranty period.

In case duties of the Indian agent / distributor are changed or agent / distributor is changed it shall be obligatory on us to automatically transfer all the duties and obligations to the new Indian Agent failing which we will ipso-facto become liable for all acts of commission or omission on the part of new Indian Agent / distributor.

Yours faithfully,

[Name & Signature]

for and on behalf of M/s. \_\_\_\_\_ [*Name of manufacturer*]

**Note:** This letter of authorisation should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer. A copy of notarised power of attorney should also be furnished.

**Annexure-III**

**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

The Director  
Indian Institute of Technology Jodhpur,  
Jodhpur (India) 342011.

WHEREAS.....  
(Name and address of the Supplier) (hereinafter called "the Supplier") has undertaken, in pursuance of contract no..... dated ..... (hereinafter called "the contract") to supply to .....

AND WHEREAS it has been stipulated by you in the said contract that the Supplier shall furnish you with a bank guarantee by a scheduled/nationalized bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with and due performance of the contract;

AND WHEREAS we have agreed to give the Supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Supplier, up to a total of ..... (amount of the guarantee in words and figures), and we hereby irrevocably and absolutely undertake to pay you immediately, upon your first written demand declaring the Supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

The Bank guarantee shall be interpreted in accordance with the laws of India. The Guarantor Bank represents that this Bank Guarantee has been established in such form and with such content that is fully enforceable in accordance with its terms as against the Guarantor Bank in the manner provided herein.

The Bank Guarantee shall not be affected in any manner by reason of merger, amalgamation, restructuring or any other change in the constitution of the Guarantor Bank or the Supplier. The Bank further undertakes not to revoke this Guarantee during its currency except with the previous express consent of the Buyer in writing.

The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorized and has full power to execute this Guarantee for an on behalf of the Bank.

This guarantee shall be valid up to and including the ..... day of ....., 20.....

.....  
(Signature with date of the authorised officer of the Bank)

.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch

## List of Govt. Organization/Deptt.

List of Government Organizations for whom the Bidder has undertaken such work during last three years (must be supported with work orders)		
Name of the organization	Name of Contact Person	Contact No.

Signature of Bidder

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact No. : \_\_\_\_\_